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GENERAL STATEMENT

The following General Rules and Regulations, filed with the Public Service Commission of the State of Wyoming as part of the electric tariff of the Association, set forth the terms and conditions under which electric service is supplied and govern all classes of service in all the Territory served by the Association.

They are subject to termination, change or modification, in whole or in part, at any time as provided by the Rules of said Commission.

Service furnished by the Association is also subject to the provisions of the Certificate of Incorporation, rules governing Member's electric wiring and installations as may from time to time be adopted by the Board of Directors of the Association, the National Electric Code, any County or City electric wiring ordinances and the rules of the Public Service Commission of the State of Wyoming.

Copies of the Association Tariffs and Rules are available for inspection at the Offices of the Association.

Any waiver at any time of the Association's rights or privileges under these Rules and Regulations will not be deemed a waiver as to any breach or other matter subsequently occurring.

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GENERAL RULES & REGULATIONS
(Applicable to All Electric Service)

1. Application of Rules:

- a. All electric service shall be subject to the General Rules and Regulations contained herein, together with those Rules and Regulations applicable to the individual class of service taken by the Member, with such supplements and revisions thereto as are from time-to-time in effect, and on file with the Public Service Commission of Wyoming.
- b. The adoption of these rules shall in no way preclude the Association from altering or amending the same in whole or in part, if approved by the Public Service Commission of Wyoming. In special cases, not contrary to statute, the Commission may be asked to permit deviation from these rules if the Association finds compliance therewith to be impossible, impracticable or unnecessary. These rules shall not in any way relieve the Association from any of its duties under the laws of the State of Wyoming.
- c. When more than one rate is available, the Utility shall advise an applicant, upon request, which rates are available to the applicant. If, at any time subsequent to the commencement of service, the Member request assistance, the utility shall advise the Member which rates are available to the Member.

2. Definitions:

- a. The word "Association" as used in these rules shall mean the Yampa Valley Electric Association, Inc., Steamboat Springs, Colorado.
- b. The word "Commission" as used in these rules shall mean the Public Service Commission of the State of Wyoming.
- c. The word "Member" as used in these rules shall mean any person, group of persons, partnership, firm, corporation, institution, any agency of the Federal, State or Local Government, their lessees, trustees, or receivers appointed by any court, contracting for any classification of electric service from the Association.

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3. Operating Schedules & Interruptions of Service:

- a. The Association hereby adopts an operating schedule providing for continuous service throughout its entire service area, and shall report any changes in the operating schedule to the Commission. Any changes in such operating schedule shall be made only with the approval of the Commission.
- b. The Association shall keep a record of all interruptions of service upon its entire system, including a statement of the time, duration and cause of any such interruption. The record of interruptions of service shall be open at all times to the inspection of the Commission. All records under this rule shall be retained by the Association for a minimum of six (6) years. The Association will notify the Public Service Commission of any interruption of service in accordance with Chapter 3, Section 27.

4. Inspection of Plant & Equipment:

- a. The Association shall inspect its plant and distribution equipment and facilities in such manner and with such frequency as good practice requires, in order that the same may be maintained in proper condition for use in rendering safe and adequate electrical service.

5. Meter Testing Facilities & Equipment:

- a. The Association will provide for such testing apparatus and equipment as may be necessary to comply with the Rules of the Commission.
- b. The Association shall make such tests as are prescribed with such frequency and in such manner and at such places as may be approved by the Commission.
- c. The Association will use standard meters generally recognized and approved by the electrical industry.

6. Records of Test & of Meters:

- a. Complete records shall be maintained on each watt-hour meter owned, or used by the Association. Such records shall show the date of purchase, type of meter, capacity, manufacturer's serial number, and date installed, record of the present location, and date and results all tests performed by the Association. This record shall be maintained for the life of the meter.
- b. The Association shall maintain and keep records of the names and addresses of all its Members with an identifying number of the meter or meters used by each of them.

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6. Records of Tests & of Meters (continued)

- c. Whenever a meter is tested, either on request or upon complaint, the test record shall include the information necessary for identifying the meter, the reason for making the test, the reading of the meter if removed from service, the result of the test, together with all data taken at the time of the test in sufficiently complete form to permit the convenient checking of the methods employed and the calculations made. Such records shall be retained for the life of the meter.

7. Incidents:

- a. The Association shall report to the Commission will be notified within two hours after the incident by telephone and in writing each incident happening in connection with the operation of its property, facilities or service, wherein any person shall have been killed or seriously injured, or whereby any serious property damage shall have resulted, in accordance with Chapter 3, Section 27. Such report shall describe in detail;
- (1) Date, time, place, and location.
 - (2) Extent of injuries and other damage.
 - (3) Names of all parties involved.
 - (4) Type of incident.

In addition to the above the Association shall immediately upon the setting of any formal investigation of the accident, notify the Commission of the date, time and place of such investigation.

8. Complaints:

- a. The Association shall make a full and prompt investigation of all complaints made to it by its Members, either directly or through the Commission and it shall keep a record of all written complaints received which shall show the name and address of the complainant, the date and character of the complaint, and the adjustment of disposal made thereof. This record shall be open at all times to the inspection of the Commission, and shall be retained for a period of three (3) years.

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9. Information for Members:

- a. The Association shall at any time, on request, give its Members such information and assistance as is reasonable possible in order the Members may secure safe and efficient service and may secure lamps and appliances properly adapted to the service furnished. The Association shall inform each Member of any such change made or proposed to be made and any condition as to its service that would affect the efficiency of the service or the operation of the appliances or equipment which may be in use by the Member;
- b. The Association shall, on request, explain to its Members the method of reading meters.
- c. The Association shall transmit to each of its electric Members a clear and concise explanation of the existing rate schedule applicable to such Member. Such statement shall be transmitted to each Member.
 1. Upon application for service, but no later than sixty (60) days after the date of commencement of service to such Member.
 2. Not later than ten (10) days after request of an electric Member of the Association.
- d. The Association, on request of an electric Member shall transmit to each such Member:
 1. A clear and concise summary of the existing rate schedule applicable to each of the major classes of its electric Members for which there is a separate rate, and,
 2. An identification of any classes whose rates are not summarized. Such summary may be transmitted together with such Member's billing or in such other manner as the Association deems appropriate.
- e. The Association, on request of an electric Member, shall transmit to each Member a clear and concise statement of the actual consumption of electric energy by such Member for each billing period during the prior year (unless such consumption data is not reasonably ascertainable by the Association).

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10. Meter Reading & Bill Forms:

- a. Each service meter shall indicate clearly the kilowatt hours and units of demand, where applicable, for which service charge is made to the Member. In cases where the register and/or chart reading must be multiplied by a constant or factor to obtain the units consumed, the multiplier, factors or constant shall be clearly marked on the register or the face of the meter.
- b. Bills shall be rendered periodically and will show the meter readings at the beginning and end of the billing period, the date of the meter readings, the units consumed, the class of service and other information necessary to enable the Member to readily recompute the amount of the bill. Each bill shall bear upon its face the date of the bill and the latest date it may be paid without penalty. Estimated meter readings or budget billing shall be clearly identified on the bill.
- c. All bills rendered to Members for metered service furnished shall show;
 - (1) Net amount due,
 - (2) Dates and meter readings beginning and ending the period during which service was rendered,
 - (3) A distinct marking to identify an estimated bill,
 - (4) An appropriate rate or rate code identification,
 - (5) Last date payable after which the bill becomes past due, and
 - (6) All other essential facts upon which the bill is based, including factors and/or constants where practical, as in above.

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10. Meter Readings & Bill Forms (continued)

d. Any Member shall be permitted to make installment payments if a bill includes amounts from past billing periods, arising solely from events under control of the Association such as meter malfunctions, billing errors, Association meter reading errors or failure of the Association to read the meter, which failure shall not apply where the meter is not readily accessible to the Association and the Member refuses to read his own meter. Any installment payments under the provisions of this rule may extend over a twelve (12) month period. The Member may elect to pay over a shorter period, or the Association may allow repayment over a longer period.

11. Member Deposits:

a. A cash deposit, intended to guarantee payment of current bills, shall not exceed the total amount of the Member's estimated bill for three (3) months of highest use, shall be required of all new Members for each meter connected. When a satisfactory credit record has been established, the utility shall calculate simply interest in deposits at the Commission Authorized Interest Rate. The credit record shall be considered satisfactory if such Members have not received over two delinquent notices, and no disconnect for non-pay, returned check or meter tampering for the prior twelve (12) months.

b. Members who previously received service from the Association shall be required to make a deposit only if payment record for the most recent twelve (12) month period for which service was rendered, has not been satisfactory as defined above. Member failure to remit payment for a billed deposit by the due date on the billing statement may render the account subject to disconnect.
A Member declaring bankruptcy will be required to pay a security deposit of an average estimated ninety day bill.

c. The amount of a deposit may be lowered in the event(s) determining the applicant's credit risk is the result of extenuating circumstances or catastrophic circumstances not within the control of the applicant and not likely to be repeated, or is contrary to the actual billing experiences and payment habits of the applicant. Any adjustment in the deposit amount shall be determined only by the Association's Manager of Member Accounts or a Billing Supervisor.

d. Any member who provides fraudulent information to attain service or guarantee payment of service, will be declined service or will be subject to immediate disconnection of service until valid proof of identity is provided, at which time a cash security deposit of an estimated bill for three months highest use will be required.

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11. Member Deposits (continued)

c. Interest to be paid on deposits

1. Simple interest shall be paid by the Association upon a deposit at the percentage rate per annum as set forth by the Wyoming Public Service Commission's annual general order interest rate calculation, payable upon the return of the deposit, or annually at the request of the Member, provided the period that such deposit is held is not less than six (6) months.

2. Interest on deposits shall be earned for the time held by the Association and shall be calculated from the date the deposit is received by the Association to the date of payment to the Member in cash or to the date an amount equal to the deposit is credited to the Member's account. In the event that a deposit is retained for periods longer than twelve months and interest is not paid annually, interest on the deposit amount shall accrue at the new interest rate for the time held in the new interest period. Interest payments, at the option of the Association, may be paid either in cash, or by a credit to the Member's account. In case service is discontinued temporarily at the request of a Member and he elects to leave his deposit with the Association for future use as a deposit, such amount may draw interest until service has been restored.

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11. Member Deposits (continued)

- d. The Association shall keep records on deposits to show:
1. The name of each Member making a deposit.
 2. The premises occupies by the Member when making the deposit and each successive premises occupied while the deposit is retained.
 3. The amount and date of making the deposit.
 4. A record of each transaction, such as the payment of interest, interest credited, etc. concerning such deposit.
- e. The Association shall issue to every Member, from whom such deposit is received, an original receipt, and will provide a way to refund the deposit if the Member cannot produce the receipt W.S. 34-24-109.
- f. The Association shall not refuse to return a deposit, or any balance to which a Member may be entitled, solely upon the basis that the Member is unable to surrender his original receipt.
- g. The making of a deposit shall not relieve any Member from payment of current bills as they become due and no deposit shall be applied to any indebtedness of the Member except to a bill for utility services due or past due after service is terminated.
- h. The Association shall not require any security other than a cash deposit to secure payment for utility service except that the Association may provide for an acceptable third party guarantee of payment instead of a cash deposit.

12. Filing of Rate Schedules, Rules & Regulations:

- a. Copies of all schedules of rates, charges for service connections and extension of lines and of all Rules & Regulations as filed with the Commission shall also be on file in the local office of the Association, and shall be open to inspection by the public during regular business hours.

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13. Discontinuation of Service:

- a. Unless otherwise ordered by the Commission the Association shall not terminate service to any Member for violating the Association's rules and regulations or for nonpayment of bills for service until the Association has given at least seven (7) calendar days' notice to residential Members or three (3) calendar days to commercial or industrial members.
- b. Notice shall be effective when a copy is provided to the Member in person, by telephone after Member verification, or received by U.S. mail at the Member's last known mailing address. Additional notice may be provided electronically. The notice shall contain;
 - (i) The name of the person whose account is delinquent and the service address to be discontinued;
 - (ii) The rule or regulation that was violated or the amount of the delinquent bill;
 - (iii) The effective date of the notice and the date on or after which service is to be discontinued;
 - (iv) The Association's specific address and telephone number for information regarding how to avoid service discontinuation;
 - (v) The names of agencies or organizations that have notified the Association that they render assistance to eligible persons who are unable to pay their Association bills; and
 - (vi) A statement advising the Member how to contact the Commission if discontinuation is disputed.
- c. For residential Members, the notice shall inform the Member that, if prior to the initial date for the discontinuation, the Member provides the Association with written verification from a health care provider responsible for the care of a Member or his/her co-habitants stating that their health or safety would be seriously endangered if service were discontinued, the Association shall extend the date for discontinuation set forth in the notice by 15 days (22 days total) to allow for bill payment.
- d. The Association shall attempt to make actual contact with the Member either in person or by telephone, after Member verification, before discontinuing service during the cold weather period of November 1 through April 30.
- e. The Association shall also provide notice of discontinuation or account delinquency to a third party if a Member or person acting for the Member has requested that the Association do so after Member identification verification. The right to request third-party notification does not create third-party liability for payment.

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13. Discontinuation of Service (continued)

- f. If the Member defaults, the Association shall provide the discontinuation notice to any guarantor and Member simultaneously. The guarantor's service shall not be subject to discontinuation as a result of the Member's default.
- g. The Association shall remove a guarantor when:
The Member has received twelve (12) consecutive months of service with no cause for discontinuation, bills have been paid when due and the Member passes and objective credit screen;
 - a) The guarantor has paid all amounts due for the service through the date the Association receives the request to terminate the guarantor agreement; or
 - b) An additional agreement with the Association is in place.
- h. The Association may discontinue service between 8:00 a.m. and 4:00 p.m. Monday through Thursday without further notice when;
 - a) The notification period has elapsed and the delinquent account has not been paid;
 - b) Acceptable payment arrangements have not been made with the Association; or
 - c) The Association is not satisfied the Member has ceased violating the Association's rules and regulations.

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13. Discontinuation of Service (continued)

- i. The Association shall not discontinue service for bill nonpayment;
 - a) On a legal holiday or the day before;
 - b) During the period from December 24 through January 2, inclusive;
 - c) On any day the Association cannot reconnect service;
 - d) If the Member enters into an agreement with the Association for payment of the delinquent billing over a reasonable time and the Member complies with the payment arrangements;
 - e) If the member owes the Association money due to a meter or other billing error and the Member complies with payment arrangements;
 - f) At a previous address for a different class of service;
 - g) Of non-utility service or merchandise;
 - h) If a Member is paying bills on time, even though a former Member with an undisputed delinquent bill for service resides or conducts business at the same address;
 - i) If a utility bill is in dispute and the Member duly pays the Association bill or bill portion that is not in dispute; or
 - j) If the temperature is forecasted by the National Weather Service or other reputable source to be below 32° F in the impending 48 hours, or if conditions are otherwise especially dangerous to health, and the Member is;
 - a) Unable to pay for service in accordance with the Association's billing requirements and is actively seeking government assistance or has exhausted such assistance; or
 - b) Able to pay for service in installments only.

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14. Discontinuation of Service (continued)

- j. The Association shall assist elderly and handicapped persons who are unable to pay their utility bills with determining available government assistance.

The Association may discontinue service to a Member without advance notice for reasons of safety, health, cooperation with civil authorities, fraudulent use, tampering with or destroying Association service facilities of Member failure to comply with Association curtailment procedures during supply shortage.

- k. Upon a Member's or legally authorized person's request, the Association shall make reasonable efforts to terminate the Member's service as requested. Before terminating service the Association shall inform the Member of any additional charges for after-hours service discontinuation. The business hours and after-hours disconnection charge amount is shown on Sheet No. 10F.

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14. Meters & Service Connections:

- a. All meters furnished by the Association are property of the Association and only utility-authorized personnel shall install, remove, test, adjust or conduct any repair or maintenance work thereon.

The Association shall install and maintain and its own expense all equipment necessary to regulate and measure the commodity delivered for billing. Upon the Member's request the Association may install and maintain additional metering at the Member's expense.
Any non-metered electric utility service shall be governed by tariff or special contract.

- b. Any equipment devices, or facilities furnished at the expense of the Association or on which the Association bears the expense of maintenance and renewal shall remain the property of the Association and may be removed by the Association at any time after discontinuance of service.
- c. A new account charge (see schedule of fees) shall apply to every new account, except for a name change only on an existing account where no trip is required. Otherwise service to the Member's property shall be installed and maintained at the expense of the Association subject to the terms and conditions set forth in the Association's Rules & Regulations and Line Extension policies.
- d. Each rate schedule applies to service supplied through one meter to one Member on one premises, therefore, a separate meter is required for each Member. Condominium apartments may be metered according to the Member's choice in the following ways;
(1) Each apartment is individually metered, and the applicable residential rate applies. All common facilities, laundry rooms, elevators, etc. are metered separately from residential use, and the applicable commercial rate applies.

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15. Reports to Commission:

- a. The Association shall make special reports at such time and in such form as the Commission may from time-to time require.

25. Preservation & Scanning of Records:

- a. The books of accounts and other reports prepared by or on behalf of the Association shall be preserved in accordance with the regulations prescribed by the Rural Electrification Administration.
- b. Nothing in these rules shall prevent the Association from scanning any records it desires, provided the scanned items shall be retained for the same period of time as specified for the original documents.

17. Construction Requirements:

- a. The electric plant of the Association shall be constructed, installed, maintained and operated in accordance with accepted good engineering practice in the electric industry to assure, as far as reasonably possible, continuity of service, uniformity in the quality of service furnished and the safety of persons or property.
- b. The Association shall use as the minimum standard of accepted good practice the National Electrical Safety Code as prescribed by the Statutes of the State of Wyoming or as the same may be amended.

18. Standard Voltage, Frequency & Permissible Variations:

- a. The Association's standard nominal voltages for its secondary voltage distribution systems are 120 volt, single-phase, two-wire; 120/240 volt, single-phase, three-wire, 240 volt or 480 volt, three-phase, three-wire; 120/240 or 240/480 volt, three-phase, four wire delta connected; and where available, 120/208 volt, three-phase, three-wire, or 120/208 volt, three-phase, four-wire wye connected, and 277/480 volt, three-phase, four-wire wye connected.

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18. Standard Voltage, Frequency & Permissible Variations (continued)

- b. Every reasonable effort shall be made by Yampa Valley Electric Association, Inc., to ensure adequate voltages are provided per ANSI standards by utilizing proper voltage regulation equipment and proper system operation to maintain such voltages at all times. Voltages maintained by the Association, at the point of service connection, shall be maintained as follows:
- (1) For service rendered under a lighting contract or primarily for lighting purposes the adopted voltage shall be within five percent (5%) plus or minus of the standard adopted.
 - (2) For service rendered under a power contract or primarily for power purposes the voltage standards adopted shall not exceed ten per cent (10%) above or ten per cent (10%) below the standard average voltage at any time when the service is furnished.
 - (3) A greater voltage standards adopted than that specified above may be allowed when service is furnished directly from a transmission line or in a limited or extended area where Members are widely scattered.
- c. Variations in voltage in excess of those specified, caused by the operation of power apparatus on the Member's premises, which necessarily requires large starting currents, by the action of the elements, by infrequent and unavoidable fluctuations of short duration due to necessary station or line operations, shall not be considered a violation of this rule.

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19. Pole Identification:

The Association shall mark each pole, post or other structure used for supporting electrical conductors with "dating nails", manufacturer's brand, or other approved devices which will indicate the year in which such structures were installed. A different type of dating nail shall be used for new poles or structures and for all poles reused. In the case of jointly owned or jointly used poles or pole line structures, each utility using the pole or structure shall be required to also mark the poles and structure with the initials of its name, abbreviations of its name, corporate symbol, or other distinguishing mark by which the ownership of each structure may be readily and definitely determined.

20. Pole Inspection:

- a. Each pole, post, tower or other structure used for the support or attachment of electrical conductors, guys or lamps, shall be inspected by the Association with sufficient frequency to determine the necessity for replacement or repair.

21. Voltage Surveys & Records:

- a. The Association shall have for its use portable indicating voltmeters and recording voltmeters of the curve drawing type suitable for the service voltages furnished. The Association shall make a sufficient number of voltage surveys to indicate the character of service furnished from each center of distribution and to satisfy the Commission of the Association's compliance with voltage requirements.
The Association shall keep at least one curve drawing voltmeter in continuous service on its system. All voltmeter records shall be available for inspection by authorized representative of the Commission for a period of at least one year from the date of such records.

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22. Locations of Meters:

- a. The meter may be installed on a pole, pedestal or the service structure in compliance with NESC and NEC requirements, as applicable.
- b. Meters and associated devices shall be installed in a reasonable location accessible for reading, testing, inspection, removal and where such activities will minimize interference and inconvenience to the Member and the Association. Under no circumstances shall any meter be removed or relocated except by authorized Yampa Valley Electric Association, Inc. personnel.
- c. Yampa Valley Electric Association, Inc., will furnish appropriate metering at the point of connection to the Member. The Member shall provide and maintain, without cost to Yampa valley Electric Association, Inc., a suitable location accessible for metering and installation of equipment required to provide service.
- d. Yampa Valley Electric Association, Inc. has the right to clear its service conductors, connections, and rights-of-way of any interfering tree, shrub or other obstruction or to require the Member to clear and remove the interfering obstruction at the Member's expense.

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23. Accuracy Requirements for Service Watt-Hour Meters:

- a. No service watt-hour meter that has an error in registration of more than plus or minus 2% at either light load or heavy load, shall be placed in service. Demand meters may have an allowable error of not more than 2% of full scale deflection except that the allowable error for thermos-type meters may be 3%. Whenever on installation, periodic or any other tests, a meter is found to exceed these limits, it shall be adjusted. A meter creeps when with all load wires disconnected, the moving element makes one complete revolution in ten (10) minutes or less.
- b. Lights loads shall be construed to mean approximately 5% to 15% of the nameplate rated capacity of the meter. Heavy loads shall be construed to mean not less than 60% nor more than 100% of the nameplate rated capacity of the meter.
- c. Meters used with instrument transformers or shunts shall be adjusted so that the overall accuracy of the metering installation will meet the requirements of this Rule.

24. Requests for Meter Tests:

- a. If the Member requests a test of the accuracy of the Association's meter used on the Member's premises, the following provisions shall apply:
 - If the meter has not been tested within twelve (12) months, the Association shall perform the test within a reasonable time without charge to the Member. The Association shall notify the Member of the time when the Association will conduct the test so the Member or the Member's representative may be present.
 - If the meter has been tested within twelve (12) months, the Association shall notify the Member the cost to perform the test. The meter accuracy test charge amount is shown on Sheet No. 10F. Upon receipt of payment, the Association shall notify the Member of the time when the Association will conduct the test so the Member or the Member's representative may be present.
 - The Association shall promptly advise the Member of the test results. If a meter is found to be in non-compliance with the Association's approved meter testing program, the Association shall refund the payment the Member advanced for the meter test and shall repair or replace the meter. The association shall also adjust and refund to the Member the overpayment of preceding bills, pursuant to W.S. Section 37-2-218. No refund is required from the Association except to the Member last served by the meter prior to testing. If the Association has under collected, the Member shall pay the adjusted costs back to when the error transpired but not greater than 183 days prior to the meter being shown in error, pursuant to W.S. Section 37-2-222.

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25. Adjustments of Bills for Meter Errors:

- a. If any service watt-hour meter tested upon the request of the Member is found to be more than two percent (2%) fast at any load, additional tests shall be made to determine the average error of the meter.
- b. The average error of the meter in tests made by the Association shall be defined as the arithmetic average of the percent registration at light load and at heavy load, giving the heavy load registration a weight of four and the light load registration a weight of one.
- c. If any electric service meter tested on request of the Member is found to be more than two percent (2%) in error, either fast or slow, proper correction shall be made of previous reading and adjusted bill shall be rendered (1) for the period of six (6) months immediately preceding the removal of such meter from service for test, or from the time the meter was in service since last tested, but not exceeding six (6) months since the meter shall have been shown to be in error by such test, or two (2) from the date the error occurred if the date of the cause can be definitely fixed. No refund is required from the utility except to the customer last served by the meter prior to the testing.
- d. If a meter is found to have an incorrect register ratio or multiplier, the error shall be corrected. Where the error is adverse to the Member, the Association shall refund to the Member an amount equal to the excess charged for the kilowatt hours incorrectly metered for the period of time the meter was used in billing the Member. Where the error is adverse to the Association, the Association may make a charge to the Member for the kilowatt hours incorrectly metered for the period of time the meter was used in billing the Member.
- e. If a meter is found not to register, to register intermittently, or to partially register for any period, the Association shall estimate a charge for the kilowatt hours used by averaging the amounts registered over similar periods, or over corresponding periods in previous years or such other acceptable information available.

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26. Meter Tests:

a. New Meters-test records

The Association purchases meters with accuracy certified by the manufacturer to be in compliance with The American National Standard Code for Electricity Metering (ANSI C12.1). The test results of the manufacturer are identified by each meter's individual serial number. These records will be maintained for the life of the meter.

b. Instrument Transformers

The Association purchases instrument transformers with accuracy certified by the manufacturer to be in compliance with the recognized American National Standard Code, IEEE Std. C57.13-Standard Requirements for Instrument Transformers Electricity Metering, or IEEE Std C57-13.6-Standard for High Accuracy Instrument Transformers and The American National Standard Code for Electricity Metering (ANSI C12.1). Instrument Transformers will be tested for ratio and burden performance at the same interval as the Associated meter.

The Association utilizes meter testing equipment of highest standards. This equipment is only used for meter calibration purposes, it is kept in a temperature stable environment inside our facilities and has the highest degree of accuracy and higher than all items being calibrated. Equipment has a calibration traceable to NIST, and also bears the last calibration date on the front of the test equipment. These items are also listed in Chapter 3, Section 18 of the Commission Rules. The test results of the manufacturer are identified by each instrument transformer's individual serial number. These records will be maintained for the life of the meter.

c. In-Service Meter Performance Testing

The Association performs an in-service meter test program to ensure the accuracy of meters throughout their service life.

Meters are tested on full load, light load and power factor to meet the following standards:

- Mechanical and Hybrid +/-1.0% accuracy
- Solid State +/-0.5% accuracy

Meters that meet acceptable standards of accuracy will remain in service, subject to random sampling and scheduled testing. The Association's schedule testing will occur:

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27. Periodic Meter Test Schedule:

- a. All meters installed to measure electric energy used by Members shall be tested periodically at intervals not longer than provided for in the following schedule:

Alternative current watt-hour meters:

- 1. Meters used with instrument transformers:
 - a. Polyphase meters----- 4 years
 - b. Single phase meters ----- 8 years
- 2. Self-contained polyphaser meters -----6 years
- 3. Self-contained single phase meters
And three-wire network meters ----- 10 years

Var-hour meters:

Same as the schedule for associated watt-hour meters.

Demand Meters:

- 1. Integrated (block interval) demand meters including demand registers and associated control devices:

Same as the schedule for associated watt-hour meters, but not to exceed 6 years.

- 2. Lagged demand meters:

28. Application for Service:

- a. An order for electric service may be given at any office of the Association. The Association may require an applicant to sign an Application for Electric Service which shall constitute a service contract between the applicant and the Association before service is supplied; however, in the event that such application is not signed, the use of electric service constitutes a service contract under which the user receives electric service and agrees to pay the Association therefor in accordance with applicable rate, rules and regulations. If an order for electric service requires new line construction, the service will be provided in accordance with the Association's Line Extension Policy. The benefits and obligations of the service contract may not be assigned without written consent of the Association. A separate contract will be made for each service at each separate location.

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29. Temporary or Indeterminate Service:

a. If a service to a Member is to be temporary or indeterminate, the service connection and any line construction involved will be as set forth in the Association's Line Extension Policy.

30. Refusal to Serve New Members or Expand Existing Service-The Association may refuse to provide or expand service to a Member only for the following reasons:

- a. The Association may decline to serve a prospective Member or to change materially the service to an existing Member, if, in the best judgement of the Association it does not have adequate facilities to render the service applied for, or if the desired service appears to be unsafe, or is of a character that is likely to adversely affect service to another Member.
- b. The Association may decline to serve an applicant who is indebted to the Association for service previously rendered or any damages to Utility property from said applicant within the State of Wyoming, until such applicant pays in full the amount due for the service previously rendered, or satisfactory arrangements are made with the Association for payment thereof. In the event the indebtedness for service rendered at a former location is in dispute, the applicant shall be provided service upon complying with the Association's normal deposit requirements, and paying the amount in dispute. Upon settlement of the disputed account, the balance, if any, due the applicant shall be promptly repaid, together with accrued interest at the Commission Authorized Interest Rate. The Association shall not refuse service because of debts of previous tenants. The Association may refuse service due to unpaid Line Extension charges for facilities serving the location.

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31. Easements:

- a. A contract for electric service, or receipt of service by a Member, will be construed as an agreement granting to the Association an easement for electric lines, wires, conduits and other equipment of the Association necessary to render service to the Member. If requested by the Association, the member will execute the Association's standard Right-of-Way Easement granting to the Association, at no expense therefor, satisfactory easements for suitable location of the Association's wires, conduits, poles, transformers, metering equipment, and other appurtenances on or across lands owned or controlled by the Member, and will furnish space and shelter satisfactory to the Association for all necessary apparatus of the Association, located on the Member's premises. In the event the Member shall divide premises by sale in such manner that one part shall be isolated from streets or alleys where the Association's electric lines are accessible, the Member shall grant or reserve an easement for electric service over the part having access to electric lines, for the benefit of the isolated part.

32. Wiring Inspections:

- a. The electrical wiring of each applicant requesting service at premises not connected to the Association's distribution system or requesting an increase in service to premises already connected, shall be inspected and approved by State, County or local authorities. The Association shall not be responsible, however, for failure of the applicant to obtain said inspection.
- b. The Association may at its option, cause a similar inspection to be made of any existing Member wiring, if the Association has reason to believe that dangerous wiring may exist on the Member's side of the delivery point. Service may be discontinued under Rule 13 in the event faulty wiring is discovered which creates a hazard to the occupants of the premises or property of the Member.

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33. Billing:

- a. Bills for service will be rendered monthly unless otherwise specified in these Rules & Regulations or in the applicable rate schedule. The term month, for billing purposes, means a 30.42 day period. Meter readings shall be taken as nearly as may be practicable every 30 days, and use is prorated to a 30.42 day month. If the Association is unable to read a meter after reasonable effort, the Member will be billed on an estimated usage based on the best available information.

- b. In accordance with Wyo. Stat. 37-2-218, if the Association charged, collected or received any rate or rates in excess of the rates fixed in the Association's tariff, the Association shall immediately refund to the Member the difference between the rates fixed in the tariff and the rates charged, collected or received.
If the Association undercharged a Member as the result of a meter or metering inaccuracy or other continuing problem under the Association's control, the Association may bill the Member in accordance with Wyo. Stat. 37-2-222, for the amount of unmetered electricity rendered in the 183 days immediately prior to the date the Association remedies the meter inaccuracy. The typical time period over which the undercharge may be collected shall be twelve (12) consecutive months. The Member may elect to pay over a shorter period, or the Association may allow repayment over a longer period.

- c. Upon request, the Association will provide multiple copies of the bills, notarized bills, and special billing information in excess of that required by the Rules of the Commission.

34. Disputed Bills:

- a. If a Member gives notice at the Association's office prior to the time that payment is due that the correctness of the bill is disputed, stating reasons therefor, the Association will investigate the complaint. However, such notice disputing correctness of a bill shall not be sufficient reason for withholding payment of the undisputed portion. If the bill is found to be incorrect, the Association will refund the amount of overpayment or credit the amount of overpayment to the next bill rendered.

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35. Failure to Receive Bill:

- a. Bills for electric service shall be considered as received by the Member when mailed to, or left at the location where service is used, or at some other location that has been mutually agreed upon. If the Member fails to receive a bill, the Association, upon request, will issue a duplicate. However, failure to receive a bill in no way exempts the Member from payment of service rendered.

36. Terms of Payment:

- a. All bills for service, including any tax imposed by governmental authority, are due and payable at an office of the Association, or to an authorized agent of the Association, not later than the due date shown on the bill. Unless otherwise specified under these Rules & Regulations or the applicable rate schedule, the due date of a bill shall be 14 days following the billing date. Although bills for service are normally due monthly or as specified in the applicable rate, the Association reserves the right to require payment of bills for service at more or less frequent intervals. In such event, meters will be read and bills rendered at the intervals specified by the Association. Final bills, weekly bills, and special bills and bills for connection and reconnection are due on presentation.
- b. Bills for electric service shall become "delinquent" if not paid by the due date. Electric service may be discontinued after a bill becomes delinquent, following written notice to the Member in accordance with Rule 13.
- c. When a Member has been served notice that an account is delinquent and subject to disconnect for nonpayment, the Member may pay the past due account with cash, certified funds or a check. If the Member makes payment in lieu of disconnect with a check that is returned for insufficient funds, the Member's meter remains subject to disconnect without further notice.
- d. Checks returned for insufficient funds or any other reason shall be regarded as nonpayment. A Schedule of Fee's charge will be assessed to the Member's account. The bad check will be returned by regular first class mail. Checks returned for insufficient funds will not be deposited a second time. The Association reserves the right to require cash or certified funds for payment whenever two (2) checks or recurring bank drafts have been returned unpaid in any six (6) month period.

37. Collection Charge & Late Fee:

- a. If an employee is sent to discontinue service, following written notice, and the Member makes payment at that time, then a collection charge shall apply. (See Schedule of Fees).
- b. Bills are rendered monthly and are due on the date shown on the bill. If payment is not received before the next bill is rendered, a late fee on the undisputed balance will be assessed. (See Schedule of Fees). Late fees apply to all classes of electric service.

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38. Reconnection of Discontinued Service:

- a. When service has been discontinued for violation of the Association's Rules & Regulations, nonpayment of bills or fraudulent use of service; and the Member desires the service to be reconnected, the Association may require the Member to pay in full all bills due for service rendered up to the date service was discontinued, plus the reconnection charge. The Association may elect to accept a payment arrangement with the Member. Upon satisfaction of reconnection requirements, the Association shall restore service as soon as practicable. If a Member requests reconnection of service on a weekend, holiday or outside the hours of 8:00 a.m. and 5:00 p.m. of a regular work day; the Association shall inform the Member of any additional charge for after-hours reconnection before the Association performs the reconnection. The Association shall not charge to reconnect service when discontinuation was improper. The reconnection charge amounts are shown on Sheet No. 10F.

39. Connect Fee:

- a. A charge shall be made for each service connected. (See Schedule of Fees) This charge shall be deemed a service connect charge and shall be non-refundable. Connections made after normal working hours or when the serviceman could not reasonable return to his normal warehouse facilities within working hours will have a different charge made. (See Schedule of Fees). The Association shall inform the customer of any additional charge per tariff for after-hours expenses prior to the connection.

40. Normal Work Hours:

- a. Normal work hours of the Association are Monday-Friday 8:00 a.m.-5:00 p.m. and shall be posted in a conspicuous place at the offices of the Association.
- b. Connections, reconnections, routine discontinuance of service and other services solely for the convenience of the Member will be performed by the Association during normal work hours. In the event the Association is required to perform such duties outside normal work hours, the charges on the Schedule of Fees will apply. (See Schedule of Fees).

41. Foreign Electricity:

- a. The Association's rates are based upon exclusive use of its electric service by the Member, except wholesale Members. No other source of electric energy shall be connected to any installation attached to the Association's electric distribution systems, except by contract on file with the Association.
- b. Standby generators for emergency use shall
- (1) Not be considered a foreign source of power,
- (2) Never be operated in parallel with the Yampa Valley Electric Association, Inc., system.
- c. Transfer switching devices and systems utilized with standby generators shall:
- (1) Prevent by design any paralleling of the Member's standby generator and the Associations system,
- (2) Be tested to the appropriate standards and listed by a nationally recognized testing laboratory.

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44. Continuity of Service:

- a. The Association shall use reasonable diligence to provide a constant and uninterrupted supply of electric power and energy, but if such supply shall fail or be interrupted or become defective through act of God, or the public enemy, or by accident, strikes, labor troubles or by accident of elements or inability to secure right-of-way, or other permits needed, or any cause beyond reasonable control of the Association, the Association shall not be liable therefor.
- b. For the purposes of making repairs to or changes in the Association's plant, generating equipment, transmission or distribution system, or other property, the Association may without incurring any liability, suspend service for such period as may be required. The Association will not inconvenience the Member unnecessarily and whenever possible shall make a reasonable effort to notify its Members two (2) business days prior to a scheduled service interruption.
- c. Interruptions of service, however, will not relieve the Member from any charges for service actually supplies, nor relieve the Member of payment of minimum charges of the applicable rate or contract.

45. Discontinuance of Service at the Member's Request:

- a. A Member wishing to discontinue service should give at least three (3) work days' notice to the Association to that effect, unless otherwise specified in the rate or contract applicable, in order to allow time for final meter reading and discontinuation of service. If such notice is not received by the Association, the Member will be liable for service until final reading of the meter. Notice to discontinue service will not relieve the Member from any minimum or guaranteed payment under any contract or applicable rate.

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46. Measurement of Service:

- a. Each class of electric service supplied will be metered and billed separately. All service to a Member under one applicable rate will be measured by a single meter. Service to the same person at different premises will be considered as service to a separate Member and will be metered and billed separately.

47. Resale of Electric Energy:

- a. The Member shall not extend his electrical facilities outside his premises for service to other Members or premises and shall not resell any of the energy received by him from the Association to any other person or persons on the Member's premises or for use on any other premises.

48. Access for the Association's Employees:

- a. The Member shall provide access to his premises at all reasonable times for authorized employees of the Association for any proper purpose incidental to the supplying of electric service. The Member may be required to pay the reasonable expenses of the Association for meter reading, connects and disconnects in the event such access is not provided.
- b. No delivery point or meter will be located or maintained beyond the point where reasonable access is provided.

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49. Diversion of Electric Energy:

- a. The existence of electric energy consuming devices installed ahead of the meter or any tampering or interfering with wires, devices, or equipment connected to the Association distribution system, or the damage to, alternation or obstruction of any meter including the breaking of meter seals, without prior approval and knowledge of the Association, which will permit or make possible the use of the electric energy without its proper registration on the Association's meter shall constitute evidence of diversion of electric energy by the Member in whose name service is being rendered, or by the person benefiting from the use of such diverted energy. In the event an Association check meter registers more electric energy usage in the same interval of time than does the meter installed at the Member's premises after such meter shall have been tested and found to be registering within the limits of accuracy prescribed by the Association's Meter Testing Program of the State of Wyoming, it shall constitute evidence of diversion of electric energy by the Member in whose name service is being rendered, or by the person benefiting from the use of such diverted energy.

- b. In such instances, the Association shall in any reasonable manner, compute the amount of diverted electric energy. Where the Association is unable to make such count, the computation will be based on any other available information, or estimated. Such computation will be made for the period beginning with the date on which the Member began using electric energy in the location where the diversion occurred, unless evidence proves that the diversion commenced at a later date, and ending with the date on which the diversion ceased. Bills for electric energy diverted, based upon the aforesaid, computation under the applicable rate effective during the period of diversion, plus the cost of investigating and confirming such diversion and disconnecting service shall be due and payable upon presentation.

- c. If service has been discontinued for diversion of electric energy, the Association shall not render service to the Member or to any other person for the Member's use at the same or any other location until:
 - (1) The Member has paid all bills as set forth in this Rule; and
 - (2) The Member has paid to the Association the installation cost of, or has had installed, at the Member's expense, such entrance and service equipment as is necessary to prevent further diversion of electric energy.

- d. The foregoing rules pertaining to diversion of electric energy are not in any way intended to affect or modify any action or prosecution under the criminal statutes of the State of Wyoming.

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50. Member's Installation:

- a. Before purchasing equipment or beginning construction of a proposed installation, the Member shall be expected to confer with the Association to determine if the type of service, capacity, and voltage desired by the Member is available; to determine if extension, of, or additions to, the Association's facilities will be required; and to secure definite location of the delivery point. Before any additions to, or alterations of, existing installations are made by the Member which will materially affect the amount of service required, or which may require change in the type of service or the delivery point, the Association must be notified, reasonably in advance thereof as to the proposed additions or alterations, in order that the Association may first determine if the service is available and, if so, that the necessary changes in the Association's facilities may be arranged for and completed.
- b. The Association's recommendations for protection of the Member's equipment against low voltage, phase reversal, and single-phase operation on three-phase loads shall be obtained from the Association by the Member and shall govern the installation of protective equipment by the Member.
- c. All wiring and electrical equipment on the Member's side of the delivery point will be furnished, installed and maintained at all times by the Member in conformity with good electrical practice, the National Electrical Code, the National Electrical Safety Code, the requirements of any governmental authority having jurisdiction and in accordance with the Association's Rules & Regulations.
- d. Except as otherwise provided in these Rules & Regulations, any overhead or underground distribution lines required beyond the delivery point shall be installed, owned, operated and maintained by the Member. Electric power and energy will be metered at a location designated by the Association, which location may be at a point other than the delivery point. The Member will provide, install, operate, and maintain such protective devices as specified and approved by the Association through which connection is made to the Association's distribution system.

51. Space for Transformer & other Facilities:

- a. The Member, at the request of the Association shall furnish and maintain indoor or underground space and facilities for the installation of the Association's transformers and other equipment in those cases where this type of installation is requested by the Member.

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52. Special Apparatus of Member:

- a. The Member will confer with the Association before any special apparatus or any apparatus requiring extremely close voltage regulation is connected. In the event that any equipment is connected to the Association's lines, the operation of which impairs service to other Members, the Association reserve the right to require correction of the condition by the Member. The Association may refuse or discontinue service to such equipment until such condition is corrected by the Member. In certain circumstances the use of equipment having fluctuating or intermittent load characteristics, or having an abnormal effect on voltage, may necessitate the furnishing of service to such equipment through isolated transformers and separate service loops, or installing transformer and/or line capacity in excess of that normally required by non-fluctuating or non-intermittent equipment, in order to protect the quality of service to the Member or to other Members. The Association reserves the right to charge the Member the full cost of facilities to provide any special service required by such equipment and/or to prevent any impairment in service to the Member or to the other Members. Where the Member is billed under a measured demand, the Association may determine the billing demand on a shorter interval than specified in the rate schedule, or may make other suitable adjustment, irrespective of any provision relative to billing demand determination contained in such rate.

53. Maintenance of Member's Facilities:

- a. All electric wiring, conduits, cables and apparatus, including necessary protective appliances essential to utilization of service on the Member's side of delivery point, shall be furnished, installed and maintained at the Member's expense, except as specifically provided by the contract for service, applicable rate schedule, or these Rules & Regulations.
- b. The Association may require the Member to pay for service interruption calls, made by employees of the Association, to correct faulty electric facilities located on the Member's side of the delivery point.
- c. If, for special reasons, the Member requires or elects to use voltages other than the standard secondary and primary voltages of the Association's established distribution system, the special transformers will be installed, operated, and maintained by and at the expense of the Member.

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54. Alteration or Relocation of Facilities:

- a. Request for alteration or relocation of the Association's facilities for road moves, house moving, joint use, etc. shall be made sufficiently in advance to enable the Association to properly schedule the requested alteration or relocation. Where possible, at least thirty (30) days' notice should be given.
- b. Should the Association's facilities be located on private right-of-way and where the Association has obtained an easement for its right of construction, then the person, firm or organization requesting the change shall guarantee the cost or applicable portion of cost for the alteration or relocation by a specific contract, a payment in advance of the estimated charges or a performance bond in the amount of the estimated charges.
- c. The Member shall reimburse the Association for any cost associated with relocation or alteration of facilities made at the request of the Member for the Member's convenience. Except in case of emergency, meters and other equipment of the Association will be removed or relocated only by employees of the Association. The Association shall, at its option, require a payment in advance sufficient in the amount to pay for all estimated costs of the alteration or relocation. If due to an emergency, the Member removes a meter or other facilities of the Association, said Member will be required to immediately notify the Association.

55. Transformers:

- a. Necessary step-down transformers will be installed and maintained by the Association unless otherwise specified in the applicable rate schedule on file. The Association will not be required to install in excess of one KVA of transformer capacity for each horsepower of the Member's normal requirements. If the Member's power requirements, previous to the end of six (6) months after installation of, or prior change in transformers, prove to be substantially more or less than set forth in a request for change, or in the application for service, the Association may make such reduction or increase in installed transformer capacity as it deems advisable, and the Member will pay the Association the cost of making such change.

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56. Power Factor:

- a. The Association's rates, except those containing a power factor clause, contemplate Member's use of service at an average power factor at the point where service is metered of not less than 90% lagging. When neon, fluorescent, or other types of lighting, or other inherently low power factor equipment is used, such equipment must be provided with suitable power factor corrective equipment so that the resulting power factor of such equipment is not less than 90% lagging.
- b. Billing charges for consumers requiring 100 KVA or more of transformer capacity will be adjusted for average power factor lower than 90%. Such adjustment will be made by increasing the metered energy ½% for each 1% the average power factor is less than 90% lagging.

57. Attachments to Association's Poles:

- a. No posters, banners, placards, radio or TV antennae, or any other objects will be attached to the poles of the Association. The Association will not install, or permit installation of, the Member's distribution wires or equipment on the Association's primary voltage poles; provided, however that where metering is on primary voltage poles, the Member will be allowed to go underground from such meter.

58. Primary Service:

- a. If service is furnished at primary distribution voltage, and the Member owns the distribution transformers, a discount of seven percent (7%) shall apply to the demand and energy charges and if a minimum charge is based on transformer capacity, a discount of seven percent (7%) shall also apply to the minimum charge, however, the Association shall have the option of metering a secondary voltage and adding two percent (2%) for transformer losses to the metered kilowatt hours and kilowatt demand.

59. Delivery Point:

- a. On overhead services the delivery point shall be at the attachment to the supporting structure where the wires of the Association are connected to the entrance conductors of the Member.
- b. Where underground service conductors are to be installed by the Association, the delivery point shall be at the meter or the disconnection means, whichever comes first, except for large power and commercial Members, the delivery point shall be the secondary terminals of the transformer.
- c. The Association shall furnish the service drop to residential Members, except where multi-unit residential buildings in excess of duplexes are served from a pad mount transformer, the secondary terminals shall be the delivery point.

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59. Delivery Point (continued)

- d. All Members shall furnish the service entrance equipment except a standard meter socket or enclosure, which shall be furnished by and remain the property of the Association.
- e. All Members shall furnish the pedestal or other structure for the attachment and support of the Association's service drop except where, in the opinion of the Association, a meter pole is required and in such cases the pole will be furnished by the Association.

60. Special Taxes:

- a. The Association reserves the right to pass on to the Member his or her portion of any additional taxes which may be assessed against the Association by any governmental authority on the basis of meters, Members, or the price of, or revenue from the sale of electric energy, or the service sold, or occupation taxes levied by any governmental authority.

61. Liability:

- a. All lines, wires, apparatus, instruments, meters, transformers, and materials supplied by the Association at its expense or under its standard policies will be and remain the property of the Association. The Association's property shall not be worked upon or interfered with by the Member or other unauthorized persons.
- b. The Member shall be responsible for any damage to, or loss of, the Association's property located on the Member's premises, caused by or rising out of the acts, omissions or negligence of the Member, or the misuse or unauthorized use of the Association's property by the Member. The cost of making good such loss and/or repairing such damage shall be paid by the Member. The Member shall be held responsible for injury to the Association's employees if caused by the Member's acts, omissions or negligence.
- c. The Member may be responsible for any injury to persons or damage to property occasioned or caused by the acts, omissions or negligence of the Member or any of his agents, employees, or licensees, in installing, maintaining, operating, or using any of the Member's lines, wires, equipment, machinery, or apparatus, and for injury and damage caused by defects in the same.

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61. Liability (continued)

- d. The Association shall not be held liable for injury to persons or damage to property caused by its lines or equipment when contacted or interfered with by guy wires, ropes, aerial wires, attachments, trees, structures, or other objects not the property of the Association which cross over, through, or are in close proximity to the Association's lines and equipment. The Association should be given adequate notice before trees overhanging or in close proximity to the Association's lines or equipment are trimmed or removed, or when stacks, guys, radio aerials, wires, ropes, drain pipes, structures, or other objects are installed or removed near the Association's lines or equipment, but the Association assumes no liability whatsoever because of such notice.
- e. The Association shall not be held liable for injury to persons or damage to property caused by its underground lines or equipment when contacted or interfered with by pipe lines, communication lines, power lines, posts, poles, foundations, trees and shrubbery, explosives, trenching or boring equipment, or other objects not the property of the Association which cross over, under, through, or are in close proximity to the Association's underground lines and equipment. The Association should be given adequate notice before any excavation, drilling, blasting or driving of objects is undertaken or commences in close proximity to the Association's underground lines or equipment but the Association assumes no liability whatsoever because of such notice.
- f. The Association shall not be liable for injury to persons, damage to property, monetary loss, or loss of business caused by accidents, acts of God, fires, floods, strikes, wars, authority or orders of government, or any other causes and contingencies beyond the Association's control.

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62. Budget Billing Plan:

- a. Members served under Residential Service Rate Codes may elect to pay monthly bills for service on a Budget Billing Plan subject to the terms and conditions set forth herein. The Budget Billing Plan may be selected by an eligible Member during any month of each calendar year by application.
- b. Any Member electing and qualifying for the Budget Billing Plan shall pay monthly an amount equal to a minimum of 1/12 of the total of his most recent twelve months' bills, adjusted to reflect any rate increases which may have become effective during said twelve-month period, or an estimate provided by the Association. Said monthly payment shall be made for the following eleven successive months with the final or twelfth month's payment being a settlement amount equal to the difference between the total payments made during the prior eleven months and the actual billings for the twelve-month period. If the settlement amount is a credit balance, the credit will be applied to future billings. If the settlement amount is a balance owed by the Member, the total balance will be due and payable on the due date indicated on the bill for the settlement month.
- c. To be eligible to participate in the Budget Billing Plan, a Member shall have met the following requirements:
 - (1) The Member shall have a minimum of twelve months' previous history with the Association except for new construction service and have a satisfactory credit rating as defined on Sheet No. 19.
 - (2) The Member shall owe no amounts to the Association for service except the current electric bill.
- d. Normal collection procedures shall be applicable if a Member fails to pay the Budget Billing Plan amount in any month when due. If the Member becomes delinquent on the Budget Billing Plan and has a debit balance on his account based on actual usage, the Member shall be required to pay the balance due in full and will be eliminated from the program. If the Member becomes delinquent on the Budget Billing Plan and has a credit balance on his account, this credit balance shall be applied against the amount due and any excess balance due shall become due at that time. The Member shall be required to pay the balance due in full and will be eliminated from the program.
- e. If service to a Member on the Budget Billing Plan is discontinued, the Member shall be removed from the plan and the entire outstanding amount of the account shall be due and payable.

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62. Budget Billing Plan (continued)

- f. The monthly Budget Billing amount may be adjusted, at the option of the Association, for any increase or decrease in the Association's rates. Said monthly budget billing amount may also be adjusted at the option of the Association if the Member's use of electricity increases or decreases substantially.
- g. The Member may elect to terminate the Budget Billing Plan at any time by notifying the Association in writing and by paying in full the entire outstanding amount of the account.
- h. The Budget Billing Plan will be adjusted each year by taking into consideration the following:
 - (1) Rate increases or decreases put into effect during the year;
 - (2) Credit or debit balances at adjustment time;
 - (3) Increased or decreased usage;
- i. The Budget Billing Plan will automatically continue from year to year unless terminated by either party.

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SERVICE INTERRUPTION REPORTING PLAN

GENERAL STATEMENT:

In compliance with the Wyoming Public Service Commission's adopted Rule Chapter 3 Sections 3, 27, and 28, additional Electric Utility Service Interruption Reporting, the Association has developed and submitted the following Service Interruption Reporting Plan.

1. Definitions of Major and Minor Service Interruption:

a. Major Service Interruption (Scheduled or Nonscheduled):

- (1) A Major Service Interruption shall be defined as the loss of service to a single feeder for two hours or longer serving 500 or 50% of the Members served upon that feeder.
- (2) A Major Service Interruption shall also be defined as a Service Interruption impacting twenty five (25) Cooperative Members or more for a period greater than eight (8) consecutive hours.
- (3) SIRP will be reviewed annually in January and any changes will be filed with the Commission by May 1st of the current year, pursuant to Commission Rule.

2. Member Notification Requirements:

a. Major or Minor Service Interruptions (Scheduled):

- (1) The Association shall make a reasonable effort to notify its Members 2 business days prior to a scheduled Service Interruption.
- (2) Scheduled Service Interruptions that will occur on Monday will require Members notification on the previous Thursday.

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3. Commission Notification Requirements:

a. Major Service Interruption (Scheduled)

(1) Unless it is an emergency, the Commission shall be notified forty eight (48) hours prior to a scheduled Major Service Interruption.

b. Major Service Interruption (Nonscheduled)

(1) In the event that a Major Service Interruption resulting from a substation feeder lasts longer than two (2) consecutive hours the Commission shall be notified immediately using the Commission's Service Interruption Reporting Telephone (SIRT) (Chapter 3 Section 28). On the next business day, the Association shall follow up with an email report utilizing the electronic spreadsheet provided on the Commission's website.

(2) In the event that a Major Service Interruption impacting twenty five (25) Members or more for a period greater than eight (8) consecutive hours, the Commission shall be notified immediately using the Commission's Service Interruption Reporting Telephone (SIRT). On the next business day, the Association shall follow up with an email report utilizing the electronic spreadsheet provided on the Commission's website. The (SIRT) must be reviewed annually by May 1st and any changes must be filed with the Commission pursuant to Commission Rule Chapter 3, Section 28 (b).

(3) Minor Service Interruption:

a. No Commission notification necessary.

4. Commission Reporting Requirements:

a. The Association shall prepare and file quarterly reports of all major and minor Service Interruptions in accordance with IEEE Standard 1366. Quarterly reports shall be filed with the Commission utilizing the electronic spreadsheet provided on the Commission's website.

b. Cooperative reporting requirements, to the extent known shall include:

(1) Clearly identify the geographic location and geographic scope of the service interruption;

(2) Describe the threat and provide a damage assessment of the service interruption explaining the risks and likely effects on the general public and our Members; and

(3) Such reports shall include, but not be limited to:

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4. Commission Reporting Requirements (continued)

- a. Date and time;
- b. Number of consumers affected;
- c. Cause;
- d. Estimated time of service restoration and basis for estimate;
- e. Any deaths or injuries;
- f. Efforts undertaken to restore service;
- g. Efforts undertaken to assist affected individuals;
- h. Other governmental agencies notified;
- i. Contact information for reporting individual;
- j. If the event is ongoing, the time interval until the Commission will be updated; and
- k. Any other information that may be necessary to assess the threat or damage.

5. Association Major Service Interruption Contact Information

- a. The Association shall provide the Commission a list of contact personnel (names and phone numbers) to be contacted during a Major Service Interruption.

(1) The list shall be resubmitted each January and July, whether or not the contact person(s) have changed since the last submittal; and shall be updated as soon as a contact changes.

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SMALL GENERAL SERVICE

These Rules & Regulations apply to all residential service supplied under the Association's Residential Rate Codes.

Definition:

Small General Service is the furnishing of electric energy for the exclusive use of the individual Member for domestic uses.

Rules & Regulations:

1. Small General Service will be supplied as 60 cycle, single-phase, alternative current electric energy at nominally 120 volt, 2-wire, 120/208 volt, 3-wire or 120/240 volt, 3-wire service. The Association reserves the right to maintain different nominal voltages in areas where the type of distribution makes another nominal voltage advisable.
2. Three-wire service is required where more than two circuits are supplied to the meter and for motor, heating and/or range load, or where required by the applicable wiring code. Where three-wire service is supplied, the load must be balanced as nearly as practicable between the two sides.
3. Single-phase motors up to ten (10) horsepower are permitted under this schedule. Motors having a rated capacity in excess of ten (10) horsepower shall be served single or three-phase under the applicable rate schedule at the option of the Association.
4. The use of single-phase transformer-type welders, single-phase x-ray machines and other apparatus having similar operating characteristics is permitted where adequate distribution and transformer capacities are available, provided that the total load of such equipment does not exceed ten (10) KVA, and provided further that the maximum input to any item of such equipment at 220 volts does not exceed 75 amperes or at 110 volts does not exceed 37.5 amperes. Service to motor generators or synchronous-type welders will be served at the option of the Association and under the applicable rate schedule.
5. Except as otherwise provided herein, service supplied under these schedules shall be separately metered to each home or individual living unit. Service to buildings adjacent to the residence including garages, barns, farm shops, poultry buildings and other minor buildings for use of the residents may also be served through one meter.
6. Electric space heating and electric water heating may be provided under these schedules. No single space heating element shall have a rated capacity greater than 5 kilowatts.

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SMALL GENERAL SERVICE

Rules & Regulations (continued)

7. Small General Service is not applicable for commercial enterprises. In those cases where a Member's residence is also used as a commercial enterprise, the entire load will be served under the rate applicable to the largest portion of the total connected load.

8. Small General Service is also subject to the additional Rules & Regulations, if any, set forth hereinafter for the applicable rate.

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MEDIUM GENERAL SERVICE

These Rules & Regulations apply to all medium general service supplied under the Association's Commercial Rate Code.

Definition:

Medium General Service is the furnishing of electric energy for the exclusive use of the Commercial Member for lighting, water heating, cooking, space heating, refrigeration, electric motors, welders and power loads.

Except as otherwise provided herein, any establishment engaged in the operation of a business and any public building shall be considered a commercial enterprise.

Rules & Regulations:

1. Medium General Service will be supplied as 60 cycle, 120 volts, single-phase, two-wire; 120/240 volt, single-phase, three-wire; 240 or 480 volt, three-phase, three-wire; 120/240 or 240/480 volt, three-phase, four-wire delta connected; and where available 120/208 volt, three-phase, three-wire or 120/208 volt, three-phase, four-wire wye connected and 277/480 volt, three-phase, four wire wye connected. The Association reserves the right to specify the phase and voltage at which service will be supplied and to maintain different nominal voltages in areas where the type of distribution makes another voltage advisable.
2. The Member shall be required to balance the load as nearly as practicable between the sides or phases when served under these schedules.
3. The use of single-phase transformer-type welders, single-phase x-ray machines, and other apparatus having similar operating characteristics is permitted where adequate distribution and transformer capacities are available, provided that the total load of such equipment does not exceed ten (10) KVA, and provided further that the maximum input to any item of such equipment at 220 volts does not exceed 75 amperes or at 110 volts does not exceed 37.5 amperes.
4. Service may be supplied through one meter under this schedule to an individual living unit and a commercial establishment when both are on an integral parcel of land owned and controlled by the same Member. Service to the individual living unit may be metered separately if requested by the Member under the Association's applicable rate schedule.
5. Service to schools, churches, community buildings and other non-profit organizations shall be classed as commercial service.

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IRRIGATION SERVICE

These Rules & Regulations apply to all Irrigation Service supplied under the Association's Irrigation Rate Code.

Definition:

Irrigation Service is the furnishing of electric energy for the exclusive use of the Member for agriculture pump irrigation, stock watering, fire protection service, and other general farm applications requiring the use of electric driven motors for the purpose of securing large quantities of water.

Rules & Regulations:

1. Irrigation Service shall be supplied as 60 cycle, alternating current electric energy at single-phase, 120/240 volt; three-phase, 240/480 volt, three-wire service; or four-wire, 240 volt or 480 volt delta connected service or 277/480 volt, four-wire wye connected. The Association reserves the right to specify the phase and the voltage at which service will be supplied, and to maintain and supply different nominal voltages in areas where the circumstances make another voltage advisable.
2. Single-phase motors up to ten (10) horsepower are permitted under the irrigation service rates. Motors in excess of ten (10) horsepower shall be served three-phase only. The Association shall reserve the right to impose restrictions on the instantaneous starting current drawn from the distribution lines by irrigation motors, as may be deemed necessary and reasonable.
3. Incidental lighting supplied under this schedule will be limited to accessory lighting for immediate area illumination or other similar situations, and in no event will the total load in incidental lighting exceed two per cent (2%) of the total connected load.
4. All contracts for service hereunder shall be made only with the Owner of the land on which the irrigation pump is located.
5. The horsepower charge and any other amounts then due shall be paid by the Member before service hereunder is made available for the current irrigation season. Any new Member will be required to pay the horsepower charge for the forthcoming irrigation season before service is supplied initially hereunder during the winter season.

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IRRIGATION SERVICE

Rules & Regulations (continued)

6. Electric service to irrigation pumps may be discontinued on or about November 15th of each year unless the Member notifies the Association, in writing, prior to October 30th of the current year that service is required for winter season use.

7. The Association will disconnect the irrigation service once annually during period of non-use and reconnect said service the following irrigation season without charge. The standard "connect charge" set forth in the Schedule of Fees will apply for each additional connection or disconnection required by the Member.

8. If "permanent service" is provided hereunder, the annual minimum charge set forth in the rate schedule shall be billed to the Member even if service is not connected and used in a given year.

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LARGE GENERAL SERVICE

These Rules & Regulations apply to all Large Power Service supplied under the Association's Large General Service Rate Code.

Definition:

Large General Service is the furnishing of electric energy for the exclusive use of Members having a connected load of fifty (50) kilowatts or more, for motors, appliances, and electric apparatus for water heating, cooking, space heating, and all other uses for business, industry and agricultural purposes.

Rules & Regulations:

1. Large General Service will be supplied as 60 cycle, single-phase or three-phase, alternating current electric energy at three-wire 120/240 volt delta connected; four-wire, 120/208 volt wye connected; or four-wire, 240/480 volt delta connected; or 277/480 volt, three-phase four-wire wye connected. The Association reserves the right to provide service at primary voltages or to specify the voltage at which secondary service will be supplied and to maintain different nominal voltages if deemed necessary.
2. The Member will connect his equipment so the load in any one phase at the point of delivery will not exceed the load in any other phase by more than fifteen percent (15%).
3. The Association shall reserve the right to impose restrictions limiting the initial current input, of the initial instantaneous starting current drawn from the lines by motors of the Member, or other types of electrical apparatus.
4. The Member at all times, will maintain at the Association's point of delivery a power factor as near unity as practicable. In the event a low voltage condition due to lagging power factor exists in a degree sufficient to impair the Association's service, the Member will install suitable capacitors or other equipment necessary to raise the overall power factor at the point of delivery to a satisfactory value. Where such power factor correction equipment is used the Member will install and maintain a relay, switch, or other regulating equipment for the purpose of disconnecting or controlling the power factor correction equipment in order to prevent excessive voltage variation on the Association's lines.
5. In those cases where service is furnished hereunder at the Association's established primary voltage, the delivery point shall be the point of attachment of the Association's primary line to the Member's facilities. All electric facilities and other equipment (except metering equipment) on the load side of the delivery point shall be owned and maintained by the Member.

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OUTDOOR SECURITY LIGHTING SERVICE

These Rules & Regulations apply to all Outdoor security Lighting Services supplied under the Association's Outdoor Security Lighting Service Rate Code.

Definition:

Outdoor Security Lighting Service is furnishing of electric energy and the operation and ordinary maintenance of lighting equipment used by the member for the purpose of lighting private property.

Rules & Regulations:

1. Outdoor Security Lighting Service will be supplied as 60 cycle, single-phase, alternating current at nominally 120 volt or 240 volt service. The Association reserves the right to maintain different nominal voltages in areas where the type of distribution makes another voltage advisable.
2. The Association will furnish and install non-ornamental lighting units consisting of a luminaire, mast arm and automatic control equipment.
3. The Member must sign a contract for five (5) years of service.
4. The Association shall install, operate and maintain, for charges set forth on Outdoor Security Lighting Rate Code, a lighting unit connected so the energy used does not go through the meter.
5. All equipment will remain the property of the Association.
6. The Association will be responsible for all relamping and will replace lamps within 72 hours after notification. Broken lamps and fixtures shall be replaced at the expense of the Member. Such replacements shall be charged to the municipalities or localities at cost as a separate item on the monthly bill for service.
7. The installation shall be made only on poles owned by the Association.
8. Where underground service is required, the Member shall pay the established costs for such service as a non-refundable contribution-in-aid of construction.

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STREET LIGHTING SERVICE

These Rules & Regulations apply to all Street Lighting Service supplied under the Association's Street Lighting Service Rate Code.

Definition:

Street Lighting Service is the furnishing of electric energy and the operation and ordinary maintenance of street lighting equipment used in providing street lighting service in incorporated municipalities or other localities requiring such service.

Rules & Regulations:

1. Street Lighting Service will be supplied as 60 cycle alternating current at the voltage and phase of the Association's established overhead or underground secondary distribution system for such service.
2. Street lighting equipment, including lamps, fixtures, control devices and the necessary street lighting circuits will be furnished by the Association.
3. Lamp replacements will be made by the Association except that broken lamps and fixtures shall be replaced at the expense of the municipality or locality. Such replacements shall be charged to the municipalities or localities at cost as a separate item on the monthly bill for service.
4. When underground service is required, the municipality or locality shall pay the established costs for such service as a non-refundable contribution-in-aid of construction.

Unincorporated or Locality Area Lighting:

1. Street lighting service will be supplied under the Street Lighting Rate Code within unincorporated areas where the population density of the area justifies such service subject to the following additional rules and regulations:
 - a. The electric Members located within the unincorporated area receiving such service shall be billed equally in multiples of five (5) cents for said street lighting service under the Street Lighting Schedule and these Rules & Regulations, and be on the monthly bills of the residential and commercial Members located within said area. Maps supplemental hereto will be filed from time to time, setting forth and describing the boundaries of the area to be supplied and the general location and number of lighting units to be utilized in supplying such service.

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STREET LIGHTING SERVICE

Unincorporated or Locality Area Lighting (continued)

- b. Street lighting service will be installed and supplied by the Association in unincorporated areas only upon receipt by the Association of a petition or other written request from a majority of the electric Members located within such areas and upon an order or decision of the Public Service Commission of the State of Wyoming directing street lighting service hereunder.
- c. Street lighting systems in unincorporated areas will be designed by the Association in accordance with good engineering practices. Location and spacing of said lights shall be determined by the Association's Engineers. All street intersections and other hazardous locations shall be adequately illuminated by the street lighting system. The Association will not be required to construct street lighting facilities in subdivisions in advance of the construction of homes, except by special contract with the subdivider.
- d. The Association will review annually, the number of Members billed for street lighting service within each unincorporated area. If the number of Members has increased or decreased, the equal monthly charge per Member will be revised in order to produce annual revenue from said street lighting service equal to that set forth in the Rate Schedule. In the event an increase in cost per Member per month may be required, the Association shall notify the Public Service Commission of the State of Wyoming as well as the Member's within the unincorporated area, of such increase not less than thirty (30) days prior to the effective date thereof.

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Yampa Valley Electric Association, Inc.
Name of Utility

Original
Cancels _____

P.S.C. Wyo. No. 05
Original Sheet No. 64

USED FOR FUTURE FILING

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SERVICE CONNECTION & LINE EXTENSION POLICY

The following General Service Connection & Distribution System Line Extension Policy of the Association is available in all the territories served by the Association.

1. General Provisions:

The provisions of this policy are subject to the applicable Rules & Regulations of the Association.

- a. When one or more applicants request electric service at premises not connected to the Association's distribution system or request an increase in service to premises already connected, where such increase necessitates additional investment, the Association, after consideration of the applicant's electric requirements, will designate the service requested as being Permanent, Indeterminate, or Temporary in accordance with the definitions hereinafter set forth.
- b. When the branch of the distribution system necessary to supply the individual Member requires the construction of more than a service connection, although for their sole use, such construction shall be included as part of the Association's General Distribution System, unless said distribution line is owned, operated and maintained by the Member.
- c. Contracts for service shall be based upon the actual necessary cost of constructing and installing the line extension and service connection for the facilities necessary to adequately supply the service requested by the Member. Said investment shall include all costs necessary for the extension, such as primary and secondary distribution facilities, rights-of-way and tree trimming, special housing, special supports, lightning arrestors and other protective equipment, meters, transformers and service loops.
- d. Line extension tariff sections shall provide for new service within YVEA certified service territory for each rate class at no cost to the member to the extent that prospective net revenue from the new service justifies the installation and maintenance costs of the extension. (See schedule of fees) It shall not include, or be determined, with reference to provision for additional capacity, size or strength in excess of that actually necessary to meet the requirements of the Member or Members to be then served and the requirements of the National Safety Code.
- e. Nothing contained in these general provisions shall be interpreted as a prohibition against the construction of an extension having more than sufficient capacity, size or strength to meet the requirements of the Members to be then served, provided all additional capacity, size or strength is constructed by the Association without obligation to Members.

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SERVICE CONNECTION & LINE EXTENSION POLICY

1. General Provisions (continued)

- f. The Association's line extension policies shall not be construed to place a greater burden on any new Member connected to an existing line extension, than would have been placed on said Member had a totally new line extension been constructed for his use.

- g. The Association reserves the right, subject to the approval of the Public Service Commission, to deal independently on the following situations on their own merits and without reference to the provision of this policy.
 - (1) Rates for service to existing Member would be adversely affected.
 - (2) The Association's investment would not be sufficiently protected.
 - (3) The Association does not have adequate facilities available for service requested.
 - (4) Resale or wholesale Members are involved.

- h. When provisions of line extension and service contracts have been fulfilled whether permanent or indeterminate, service will be continued upon payment of the applicable rate schedule minimum charges for service or for having service available. Otherwise, the facilities may be removed by the Association. Service required thereafter at the same location will be provided under the applicable line extension policy.

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SERVICE CONNECTION & LINE EXTENSION POLICY

2. Underground Distribution Systems:

a. Certain subdivisions and other areas may be designated underground service areas where only underground service will be provided. In such areas, the Association will install underground electric distribution facilities under the terms and conditions set forth in these Service Connection & Line Extension Policies.

3. Service Classification Definitions:

a. OVERHEAD SERVICE CONNECTION shall be interpreted to mean the overhead span of the secondary voltage conductor and associated electric facilities between the last pole of the Association's general distribution system and the point of attachment to the Member's installation.

b. UNDERGROUND SERVICE CONNECTION shall be interpreted to mean the underground secondary voltage conductor and associated electric facilities between the last point of the Association's general distribution system and the point of attachment to the Member's installation.

c. EXTENSION OF LINES AND FACILITIES, unless otherwise provided by law or authorized by the Commission, connection to and extensions of established distribution lines for general domestic, commercial lighting and power service shall be made in accordance with the following provisions: whenever a connection to or extension of the Association's established distribution system is necessary in order that an applicant or group of applicants may receive service, in the territory within which the utility is authorized to operate, or contiguous thereto and not otherwise certificated, and provided the reasonable use of service and prospective revenue therefrom is of such character and permanency as to justify the installation, maintenance and operation of the connection and extension shall exceed an amount to be designated by the utility as the Schedule of Fees.

d. Extensions of utility's distribution system to supply special commercial and industrial service, and for service of indeterminate character, shall be made in accordance with provisions of special contracts filed with the Commission.

e. In the case of temporary service for short term use, as distinguished from seasonal use, the utility may require the Member to pay all costs except the meter and regulator of making the service connection and extension, and removing the material, after service has been discontinued, or to pay a fixed amount in advance to cover such expense; provided, however, that if the material is removed the Member shall be credited with the reasonable salvage which the utility shall receive on discontinuance of service.

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3. Service Classification Definitions (continued)

- f) For the purpose of this section, the lines of the utility shall be designated as distribution lines and transmission lines. Lines for transmitting electric energy from generating plants, purchase points and other sources of supply to substations for transformation or distribution or other lines so designated by the utility, shall be considered as transmission lines and shall not be subject to these provisions. All lines for the purpose of general distribution of electric energy to Members, located on public highways, private way, or on rights-of-way owned or leased by the utility conveying electrical energy in the direction of such highways or rights-of-way shall be considered as distribution lines. The wires from the last pole of utility's distribution line to Member's premises shall be considered as the service drop.

4. Overhead Service Connection & Meter Installations:

The following Rules & Regulations shall cover overhead service connections and meter installations:

- a) In those cases where investment in facilities the Schedule of Fees to serve the Member, the Association will install said facilities for the minimum monthly charge specified in the applicable rate schedule. If connection is made to a new or an existing line extension, the provisions of the applicable line extension plan will apply.
- b) If temporary service is to be supplied, the provisions of the Association's line extension policy for "Temporary Service" will apply.
- c) Overhead service connections shall not be available in those areas where the Association has installed or is required to install underground distribution systems.

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5. Underground Service Connections & Meter Installations:

In those areas where the Association has installed or is required to install underground distribution systems, all service connections shall also be placed underground. Underground service connections may also be provided from overhead distribution systems upon the request of the Developer or Member. All underground service connections and meter installations shall be subject to the following provisions:

- a) In those cases where permanent service is to be supplied, the Association will install and maintain an underground service connection provided the Member shall contribute to the Association, not subject to refund, an amount equal to the estimated cost of the underground service connection, less the estimated cost of an equivalent capacity overhead service connection. Said connection may be based on standard unit costs as established from time to time by the Association.
- b) Underground service connections will be provided by the Association for indeterminate service under the provisions of the Association's line extension policy for indeterminate service.

6. Extension to Permanent Service:

The Association will extend permanent service to applicants upon the following terms and conditions:

- a) The applicant will enter into a contract with the Association for electric service on the applicable rate schedule.
- b) The Association will extend in facilities to meet the needs of the Member being served. Costs for such extension will be invoice appropriately.
- c) If the Member served under contract ceases to use service, any subsequent applicant for service at the same premises will be required to assume the obligation of said contract and should be so advised by the Member. The Member must notify the Association of any proposed assignment of such contracts.
- d) Any investment that exceeds the allowance amount shown on the Schedule of Fees, Allowances and Avoided Cost must be paid in full.
- e) In the case where the applicant is not the owner of the premises to be served, the owner shall be required to sign the contract for electric service as either principal or as surety for the applicant.

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6. Extension to Permanent Service (continued)

f) Recalculation and Adjustment of Line Extension Contracts:

When new members are added to existing line extensions under contract, adjustments shall be made as follows:

- 1) The new Member shall pay the prorated share, on a per foot basis, of the cost of the existing tap reduced by the maximum amount of refund the existing tap could have received up to the time the new tap is added.
- 2) Upon expiration of an existing contract, any proposed new line extension shall be considered solely on its own merit.

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7. Extension to Indeterminate Services & Permanent Services that Exceed the Allowance:

The Association will extend service of this class upon the following terms and conditions:

- a) The Association will invest an allowance up to the amount shown on the Schedule of Fees for the facilities for the applicable rate schedule minimum. Such investment will be allowed when the permanent service is connected.
- b) The applicant will be required to advance, interest free, the entire cost of the extension as a refundable deposit or as a direct contribution-in-aid of construction.
- c) For extensions in excess of the allowance amount on the Schedule of Fees, the applicant will enter into a ten (10) year contract with the Association for electric service. The minimum monthly charge shall be the higher of the following charges:
 - 1. The minimum specified in the applicable rate schedule.
 - 2. The transformer charge specified in the applicable rate schedule.
 - 3. As specified in the contract for service.
- d) The construction advance designated refundable shall be refundable as follows:
 - 1. Any investment greater than the allowance must be paid in full by the Member as a contribution in the aid of construction.
- e) The estimated differences in cost between underground and overhead construction, if underground construction is requested or required, shall be a non-refundable contribution by the Applicant.

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8. Extension to Temporary Services:

The Association will extend service to Applicants upon the following terms and conditions:

- a) The applicant will pay in advance of construction the estimated cost of constructing and removing the extension, less salvage value of materials used, and such payment shall not be refundable.
- b) The minimum monthly charge shall be the highest of the following:
 - 1. The minimum monthly charge specified in the applicable rate schedule;
 - 2. The transformer charge specified in the applicable rate schedule;
 - 3. As specified in the contract for service.

9. Underground Service Extension:

The Association will provide underground service under the appropriate service classification with the following terms and conditions:

Extension for Subdivision Developments:

- a) The Association will install, own, maintain and operate an electric distribution system to and on the subdivision. The layout, general design and capacity of the system shall be determined by the Association. The system shall include the primary cables, transformers, switching equipment, secondary cables and pedestals.
- b) The Association will provide electric service to individual lots by separate line extension service agreement between the Association and the Owner of each lot in accordance with established Rules and Regulations of the Association for such service.

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9. Underground Service Extension (continued)

Responsibilities of the Developer:

- a) The Developer will provide to the Association an accurate plat of the subdivision tract, duly approved by, and filed with, the County Commissioners or any other group having jurisdiction, showing the location of lots, streets, alleys, buildings, utilities and any other underground installations or obstructions existing or planned.
- b) The Developer will provide permanent rights-of-way and easements for the installation, operation and maintenance of the system.
- c) The Developer will establish the permanent rough grade and locate on site such property corners and boundary lines as required by the Association prior to the installation of underground facilities.
- d) The Developer will reimburse the Association for:
 - 1. Any relocation of facilities required by changes in the easement and/or established grade, and
 - 2. Any damages to Association facilities from actions (including particularly dig-ins) by the Developer or Contractors or other persons engaged in installing or repairing sewer, water, gas or telephone services or engaged in other construction activities. The cost of repairing such damages will be billed by the Association directly to the Developer.
- e) For new underground systems, the Developer will provide the trench, cable bedding, backfill, transformer and equipment pads, cable taps, pedestals and risers all in accordance with the Association's specifications or pay the cost of such items at the discretion of the Association.
- f) For placing existing overhead facilities underground, the Developer will provide and install an equivalent underground system or pay the cost of same, at the discretion of the Association. The Developer shall pay cost of removal of the overhead system and shall be credited with salvage value of materials and equipment removed.

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9. Underground Service Extension (continued)

- g) For lots served with secondary utilization voltages, the Association will invest per lot the amount shown on the Schedule of Fees under Line Extension Allowance. Such investment to be calculated at the end of five (5) years from the date of installation. The refund is the feeder system cost (reduced by any refunds from line share) divided by the number of lots in the subdivision, times the number of lots connected at the end of five years.
- h) The Developer will pay the net cost of installing and removing temporary facilities required, in advance of the permanent installation.
- i) Payments for the above services, to be paid by the Developer to the Association, shall be made as follows:
 - 1. Contribution-in-aid of construction, Section (e) and (f) and line extension deposits, Section (g), shall be made prior to installation of the electric distribution system.
 - 2. Relocation costs and damages, as stated in Section (d), shall be paid within 30 days after billing.

Extensions for Individual Underground Service:

The Association will install, own, operate, maintain and enlarge as necessary, underground electric distribution facilities when the Owner agrees to do the following:

- a) Provide an accurate site plan showing boundary lines, easements, buildings, utilities and any other underground installations or obstructions existing or planned.
- b) Provide permanent rights-of-way and easements without cost, for the installation, operating and maintenance of the underground electric facilities.
- c) Establish the permanent rough grade prior to the installation of the underground facilities.
- d) Reimburse the Association for any relocation of facilities required by changes in the easement and/or established grade, and for any damages resulting from actions, (including particularly dig-ins), by the Owner or Contractors or other persons, engaged in installing or repairing sewer, water, gas or telephone services or engaged in other construction activities.

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9. Underground Service Extension (continued)

- e) Provide guarantee of adequate annual revenue in relation to investment in electric facilities.
- f) For new underground systems, the Member will provide the trench, cable bedding, backfill, transformer and equipment pads, cable taps, pedestals and risers all in accordance with the Association's specifications or pay the cost of such items at the discretion of the Association.
- g) For placing existing overhead facilities underground, the Member will provide and install an equivalent underground system or pay the cost of same, at the discretion of the Association. The Member shall pay the cost of removal of the overhead system and shall be credited with salvage value of materials and equipment removed.
- h) Temporary installations, the Member will pay the net cost of installing and removing temporary facilities required, in advance of the permanent installation.

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