

Rules, Regulations or Extension Policy

TERRITORY SERVED

GENERAL STATEMENT OF TERRITORY SERVED

Yampa Valley Electric Association, Inc. was granted a Certificate of Public Convenience and Necessity and otherwise authorized to render electric service within certain areas by Decision No. 50287, dated May 15, 1958, of the Public Utilities Commission of the State of Colorado.

The Territory to be supplied with electric service is located within the Colorado counties of Routt, Moffat, Eagle, Rio Blanco and Grand.

The service area is depicted on a map on the following sheet.

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Advice Letter No. 18 \_\_\_\_\_ Issue Date December 21, 1973

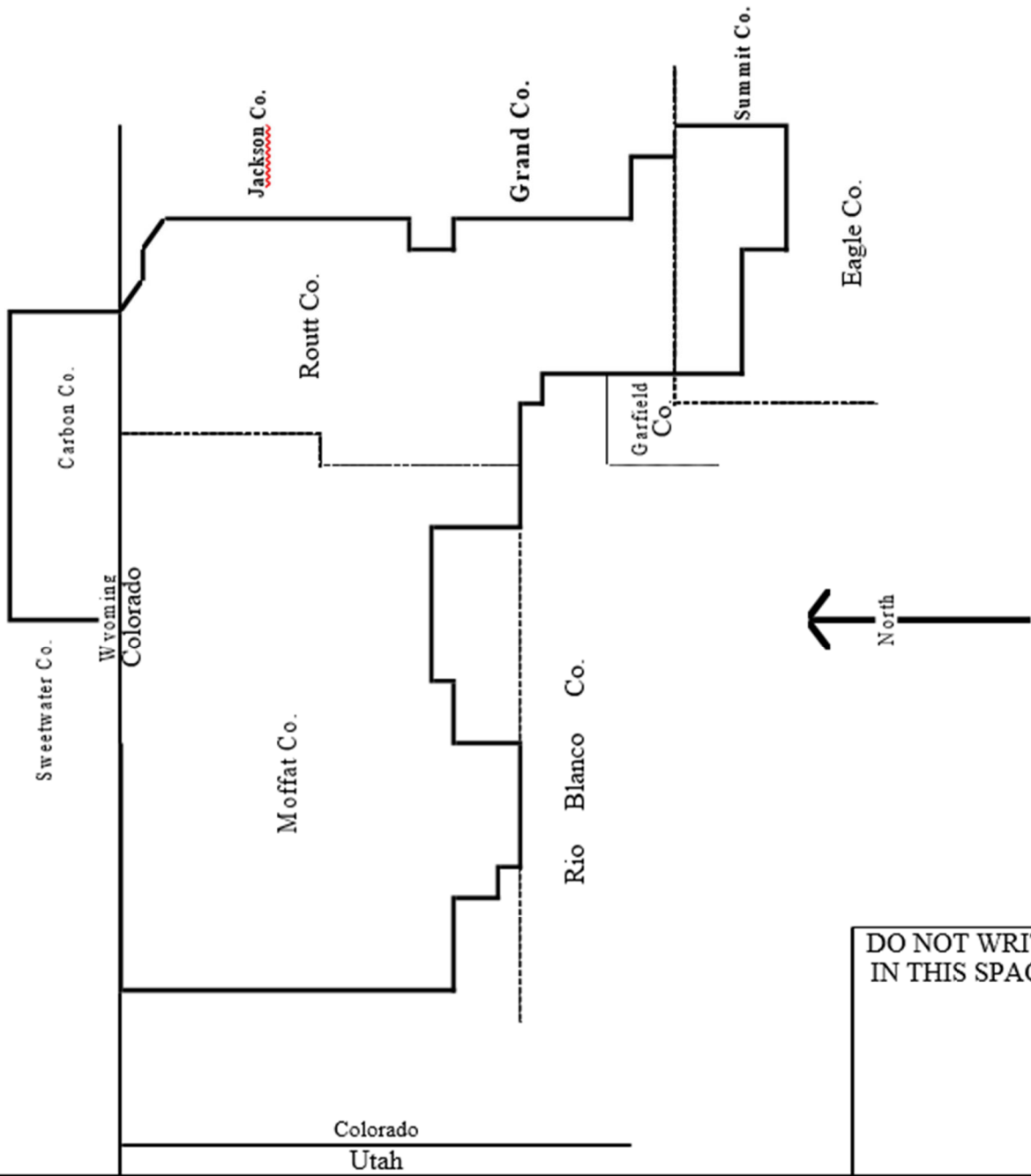
**Signature of Issuing Officer**

Decision or Authority No. \_\_\_\_\_ General Manager Effective Date May 01, 1974

**Title**

Rules, Regulations or Extension Policy

TERRITORY SERVED



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Advice Letter No. 18

Issue Date December 21, 1973

Signature of Issuing Officer

Decision or Authority No.

General Manager

Effective Date May 01, 1974

Title

Rules, Regulations or Extension Policy

CITIES, TOWNS AND COMMUNITIES SERVED

Electric service is supplied by the Association in the following cities, towns and communities:

Incorporated Cities and Towns

	<u>County</u>
Craig	Moffat
Hayden (1)	Routt
Steamboat Springs (1)	Routt
Yampa (1)	Routt
*Oak Creek	Routt

\*Wheeling and/or wholesale only.

(1) Designates where the Association serves under the terms and conditions of a franchise.

Unincorporated Communities

	<u>County</u>
Elk Springs	Moffat
Maybell	Moffat
Hamilton	Moffat
Milner	Routt
Phippsburg	Routt
Clark	Routt
Toponas	Routt
McCoy	Eagle
Bond	Eagle
Burns	Eagle

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Advice Letter No. 40 Issue Date May 20, 1980

Signature of Issuing Officer

Decision or Authority No. R80-844 General Manager Effective Date May 21, 1980

Title

Name of Utility

Original

Sheet No. 06

\_\_\_\_\_ Canceled \_\_\_\_\_

Sheet No. \_\_\_\_\_

Rules, Regulations or Extension Policy					
<b><u>CRAIG URBAN AREA</u></b>					
R91W			R90W		
22	23	24	19	20	
27	26	<u>25</u>	30	29	
34	35	36	31	32	
T7N T6N		Craig			T7N T6N
3	2	1	6	5	
10	11	12	7	8	
15	14	13	18	17	
R91W			R90W		DO NOT WRITE IN THIS SPACE

Advice Letter No. 18

Issue Date December 21, 1973

Signature of Issuing Officer

Decision or  
Authority No. \_\_\_\_\_

General Manager

Effective Date May 01, 1974

Title

Name of Utility

Original Sheet No. 07

Cancels Sheet No.

Rules, Regulations or Extension Policy

**HAYDEN URBAN AREA**

T7N  
T6N

T7N  
T6N

6

5

4

3

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Hayden

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R89W R88W

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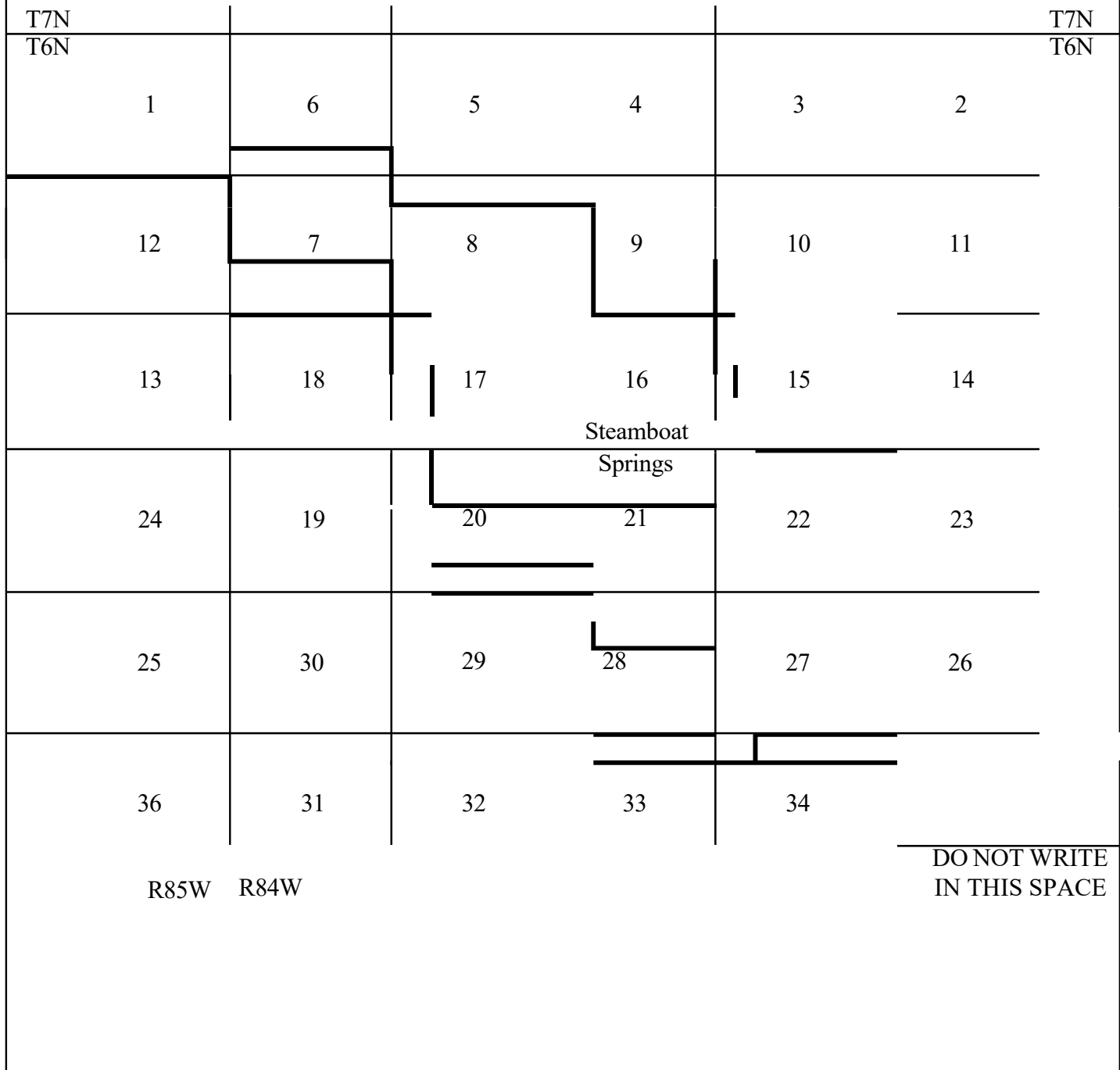
Signature of Issuing Officer

Decision or Authority No. General Manager Effective Date May 01, 1974

Title

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**STEAMBOAT SPRINGS URBAN AREA**



Advice Letter No. 18

Issue Date December 21, 1973

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Decision or Authority No.           

General Manager

Effective Date May 01, 1974

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**YAMPA URBAN AREA**

	3	T2N R85W
9	10 Yampa	11
	15	

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Signature of Issuing Officer

Decision or Authority No. \_\_\_\_\_ General Manager \_\_\_\_\_ Effective Date May 01, 1974

Title

Name of Utility

1st Revised Sheet No. 10-12

Cancels Original Sheet No. 10-12

Rules, Regulations or Extension Policy

RESERVED FOR FUTURE FILING

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Advice Letter No. 31 Issue Date February 19, 1999

Signature of Issuing Officer

Decision or Authority No. \_\_\_\_\_ General Manager \_\_\_\_\_ Effective Date March 29, 1999

Title



Name of Utility

3<sup>rd</sup> Revised

Sheet No. 31

Cancels

2<sup>nd</sup> Revised

Sheet No. 31

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Advice Letter No. 66

Issue Date May 24, 2022

Signature of Issuing Officer

Decision or

Authority No. \_\_\_\_\_

General Manager

Effective Date August 1, 2022

Title

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Decision or Authority No. \_\_\_\_\_ General Manager \_\_\_\_\_ Effective Date August 1, 2022

Title

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4<sup>th</sup> Revised \_\_\_\_\_ Sheet No. 33

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**Title**

Name of Utility

2nd Revised Sheet No. 34

Cancels 1st Revised Sheet No. 34

**Rules, Regulations or Extension Policy**

GENERAL RULES AND REGULATIONS

GENERAL STATEMENT

The following General Rules & Regulations set forth the terms and conditions under which electric service is supplied and govern all classes of service in all the Territory served by the Association in the state of Colorado. These are subject to termination, change or modification, in whole or in part, at any time as provided by the Rules and Regulations of the Association.

Service furnished by the Association is also subject to the provisions of the Certificate of Incorporation and the Bylaws of the Association, rules governing Consumer's electric wiring and installations as may from time to time be adopted by the Board of Directors of the Association, the National Electric Safety Code, any County or City electric wiring ordinances.

Copies of all schedules of rates, fees, charges for service connections, extension of lines and of all Rule & Regulations as filed with the Commission shall also be on file in the local office of the Association, and shall be open to inspection by the public during regular business hours.

No delay or omission by the Association in the exercise of any right or privilege under these Rule and Regulations shall be taken, construed, or considered as a waiver or relinquishment thereof. Any waiver at any time of the Association's rights or privileges under these Rules and Regulations shall be limited to the particular breach or matter giving rise to the waiver and will not be deemed a waiver as to any other breach or other matter subsequently occurring.

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**Rules, Regulations or Extension Policy**

**GENERAL RULES AND REGULATIONS**

(Applicable To All Electric Service)

1. Application of Rules

- a. All electric service in the state of Colorado shall be subject to the General Rules and Regulations contained herein, together with those Rules and Regulations applicable to the individual class of service taken by the Consumer, with such supplements and revisions thereto as are from time to time in effect.
- b. The adoption of these rules shall in no way preclude the Association from altering or amending the same in whole or in part. In special cases, not contrary to statute, the Association may deviate from these rules if the Association finds compliance therewith to be impossible, impracticable, or unnecessary. These rules shall not in any way relieve the Association from any of its duties under the laws of the State of Colorado and the Bylaws of the Association.
- c. When more than one rate is available, the Utility shall advise an applicant, upon request, which rates are available to the applicant for the service requested. If, at any time subsequent to the commencement of service, the Member request assistance, the utility shall advise the Member which rates are available to the Member.

2. Definitions

- a. The word "Association" as used in these rules shall mean the Yampa Valley Electric Association, Inc., Steamboat Springs, Colorado.
- b. The word "Commission" as used in these rules shall mean the Public Utilities Commission of the State of Colorado.
- c. The word "Member" as used in these rules shall mean any person, group of persons, partnership, firm, corporation, institution, any agency of the Federal, State or Local Government, their lessees, trustees, or receivers appointed by any court, receiving electric service from the Association.
- d. The word "Applicant" as used in these rules shall mean any person, group of persons, partnership, firm, corporation, institution, any agency of the Federal, State, Local Government, or other legal entity, their lessees, trustees, or receivers appointed by any court, applying for electric service from the Association.
- e. The word "Residential" as used in these rules shall mean a building that is used primarily as a dwelling place and is on a foundation with a water system, and a septic system or sewer connection.

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 \_\_\_\_\_ **General Manager** \_\_\_\_\_ Effective Date August 1, 2022  
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**Rules, Regulations or Extension Policy**

GENERAL RULES AND REGULATIONS

3. Interruptions of Service

- a. The Association shall make all reasonable efforts to avoid interruptions of service and when interruptions occur, shall re-establish service in a timely and safe manner.
- b. The Association shall keep a record of all interruptions of service upon its entire system, including a statement of the time, duration and cause of any such interruption. All records under this rule shall be retained by the Association for a period of not less than three years.

4. Inspection of Plant and Equipment

- a. The Association shall inspect its plant and distribution equipment and facilities in such manner and with such frequency as good practice requires, in order that the same may be maintained in proper condition for use in rendering safe and adequate electrical service.

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GENERAL RULES AND REGULATIONS

5. Complaints

- a. The Association shall make a full and prompt investigation of all formal written complaints made to it by its Members, either directly or through the Commission and it shall keep a record of all such complaints received which show the name and address of the complainant, the date and character of the complaint, and the adjustment of disposal made thereof.

This record shall be open at all times to the inspection of the Commission and shall be retained for a period of three (3) years.

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**Rules, Regulations or Extension Policy**

**GENERAL RULES AND REGULATIONS**

**9. Information for Members**

a. The Association shall at any time, on request, give its Members such information and assistance as is reasonably possible in order that Members may secure safe and efficient Service.

The Association shall inform each affected Member of any proposed changes that would affect the efficiency of the service of the operation of the appliances or equipment which may be in use by the Member.

b. The Association shall, on request, explain to its Members the method of reading meters.

c. The Association shall transmit to each of its electric Members a clear and concise explanation of the existing rate schedule applicable to such Member. Such statement shall be transmitted to each Member:

(1) Upon application for service, but no later than 60 days after the date of commencement of service to such Member.

(2) Not later than 10 days after request of an electric Member of the Association.

d. The Association, on request of an electric Member, shall transmit to each Member a clear and concise statement of actual consumption of electric energy by such Member for each billing period during the prior year (unless such consumption data is not reasonably ascertainable by the Association).

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Rules, Regulations or Extension Policy

GENERAL RULES AND REGULATIONS

10. Meter Readings and Bill Forms

- a. Each service meter shall indicate clearly the kilowatt hours and units of demand where applicable for which service the charge is made to the Member. In cases where the register and/or chart reading must be multiplied by a constant or factor to obtain the units consumed, the factor, factors or constant shall be clearly marked on the register or the face of the meter.
- b. Bills shall be rendered periodically and will show the meter readings at the beginning and end of the billing period, the date of the meter readings, the units consumed, the class of service and other information necessary to enable the Member to readily recompute the amount of the bill. Each bill shall bear upon its face the date of the bill and the latest date it may be paid without penalty. Estimated meter readings or budget billing shall be clearly identified on the bill.
- c. All bills rendered to Members for metered service furnished shall show:
  - (1) Net amount due.
  - (2) Dates and meter readings beginning and ending the period during which service was rendered.
  - (3) A distinct marking to identify an estimated bill.
  - (4) An appropriate rate or rate code identification.
  - (5) Last date payable after which the bill becomes past due, and
  - (6) Monthly net metered energy delivered and banked energy total, if applicable.
  - (7) Any other applicable facts upon which the bill is based, including but not limited to, fees, charges, adjustments, factors and/or constants where practical as in above.

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**GENERAL RULES AND REGULATIONS**

10. Metering Reading and Bill Forms (Continued)

d. Any Member shall be permitted to make installment payments if a bill includes amounts from past billing periods, arising solely from events under control of the Association such as meter malfunctions, billing errors, Association meter reading errors or failure of the Association to read the meter, which failure shall not apply where the meter is not readily accessible to the Association and the Customer refuses to read his own meter. Any installment payments under the provisions of this rule may extend over a six (6) month period. The Member may elect to pay over a shorter period, or the Association may allow repayment over a longer period.

11. Deposits

a. YVEA may require a deposit to guarantee payment for each obligation. This deposit shall not be considered advance payment of bills, but shall be held as security for payment of amounts owed to YVEA. YVEA may refuse service to an applicant or discontinue service to a member for failure to comply with this section.

b. YVEA may require a deposit of current or prospective members if any of the following conditions exist:

- (i) A prior service account with YVEA remains unpaid and undisputed at the time of application for service; or
- (ii) Service from YVEA has been terminated for nonpayment, failure to reimburse YVEA for damages caused by negligent or intentional acts, or power theft; or
- (iii) Information provided upon application for service is materially false or a misleading; or
- (iv) The application is for initial service with YVEA or the applicant did not have service with YVEA for a period of at least twelve (12) consecutive months during the most recent four (4) years; or
- (v) The request is for service at an address where a former member with a delinquent amount still resides or conducts business; or
- (vi) The current or prospective member fails to perform under any obligation to YVEA; or
- (vii) The current or prospective member becomes or has voluntarily files a petition bankruptcy, has such a proceeding commenced against it or insolvent within the five-year period immediately preceding the request for service; or
- (viii) The current or prospective member notifies YVEA of a condition or occurrence that could reasonably result in a material adverse effect; or
- (ix) YVEA determines in good faith based on objective evidence that a material adverse change has occurred in the current or prospective member's financial condition that YVEA reasonably believes may impair the current or prospective member's ability to perform its obligations to YVEA; or
- (x) The current or prospective member is unable to pass YVEA's objective credit screen. In order to pass the objective credit screen, the current or prospective member must fulfill all of the following:
  - (A) Received at least twelve (12) consecutive months of service from YVEA, with the twelve (12) most recent bills paid in full when due;
  - (B) Have an investment-grade credit rating with a third-party credit rating agency (as applicable);
  - (C) Receive an acceptable credit rating from YVEA financial risk assessment tool.

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**GENERAL RULES AND REGULATIONS**

11. Deposits (continued)

- c. YVEA may review the member’s usage after service has been connected and adjust the required deposit amount based upon the member’s actual usage. YVEA may in its sole discretion make such adjustments with consideration given to actual or estimated variations in usage reasonably attributable to such characteristics as seasonality.
- d. The required deposit shall not exceed the total amount of the current or prospective member’s estimated bill for three months of highest use based on the premise’s monthly bills during the immediately preceding twelve (12) month period. If billing information for the immediately preceding twelve (12) month period is not available, the deposit will be based on anticipated service characteristics and anticipated load.
- e. The current or prospective member shall pay the required deposit within ten (10) calendar days of service activation provided, however, that YVEA may in its sole discretion allow a current or prospective member to provide a required deposit through an installment agreement.
- f. YVEA shall maintain records showing:
  - (i) The name and address of each member making a deposit; and
  - (ii) The date and amount of the deposit; and
  - (iii) Each accounting transaction concerning the deposit for the most recent four (4) calendar years.
- g. Upon request and if practicable, YVEA shall provide the member a receipt of deposit, showing the date and amount received.
- h. YVEA shall calculate simple interest on deposits at the Commission Authorized Interest Rate. Interest shall apply only to deposits held for at least six months but shall accrue from the initial date of deposit through the date the deposit is returned to the member.
- i. Deposits and any unpaid interest earned on deposits shall be applied as a credit to the member’s bill, unless requested by the member to be refunded, when the following conditions are met:
  - (i) The accrued interest equals or exceeds \$100.00; and
  - (ii) The member passes YVEA’s objective credit screen; or
  - (iii) Service is discontinued. YVEA shall not require the member to provide the original receipt in order for the deposit to be returned. Any credit balance on the account after the deposit is applied shall be refunded to the member. If YVEA is unable to make the refund due to lack of knowledge of the member’s location, additional interest will not accrue after the service discontinuation date. YVEA shall manage such deposits as unclaimed property in compliance with applicable law.
- j. YVEA, in its sole discretion, may accept alternative forms of credit support.

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GENERAL RULES AND REGULATIONS

12. Discontinuation of Service

a. Unless otherwise ordered by the Commission the Association shall not terminate service to any Member for violating the Association’s rules and regulations or for nonpayment of bills for service until the Association has given at least seven (7) calendar days’ notice to residential Members or three (3) calendar days to commercial or industrial members.

b. Notice shall be effective when a copy is provided to the Member in person, by telephone after Member verification, or received by U.S. mail at the Member’s last known mailing address. Additional notice may be provided electronically. The notice shall contain:

- (i) The name of the person whose account is delinquent and the service address to be discontinued.
(ii) The rule or regulation that was violated or the amount of the delinquent bill;
(iii) The effective date of the notice and the date on or after which service is to be discontinued.
(iv) The Association’s specific address and telephone number for information regarding how to avoid service discontinuation.
(v) The names of agencies or organizations that have notified the Association that they render assistance to eligible persons who are unable to pay their Association bills; and
(vi) A statement advising the Member how to contact the Commission if discontinuation is disputed.

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GENERAL RULES AND REGULATIONS

12. Discontinuation of Service (continued)

Discontinuation of Service

c. For residential Members, the notice shall inform the Member that, if prior to the initial date for the discontinuation, the Member provides the Association with written verification from a health care provider responsible for the care of a Member or his/her co-habitants stating that their health or safety would be seriously endangered if service were discontinued, the Association shall extend the date for discontinuation set forth in the notice by 15 days (22 days total) to allow for bill payment.

d. The Association shall attempt to make actual contact with the Member either in person or by telephone, after Member verification, before discontinuing service during the cold weather period of November 1 through April 30.

e. The Association shall also provide notice of discontinuation or account delinquency to a third party if a Member or person acting for the Member has requested that the Association do so after Member identification verification. The right to request third-party notification does not create third-party liability for payment.

f. If the Member defaults, the Association shall provide the discontinuation notice to any guarantor and Member simultaneously. The guarantor's service shall not be subject to discontinuation as a result of the Member's default.

g. The Association shall remove a guarantor when:

a) The Member has received twelve (12) consecutive months of service with no cause for discontinuation, bills have been paid when due and the Member passes and objective credit screen.

b) The guarantor has paid all amounts due for the service through the date the Association receives the request to terminate the guarantor agreement; or

c) An additional agreement with the Association is in place.

h. The Association may discontinue service between 8:00 a.m. and 4:00 p.m. Monday through Thursday without further notice when:

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Rules, Regulations or Extension Policy

GENERAL RULES AND REGULATIONS

12. Discontinuation of Service (continued)

- a) The notification period has elapsed, and the delinquent account has not been paid.
  - b) Acceptable payment arrangements have not been made with the Association; or
  - c) The Association is not satisfied the Member has ceased violating the Association’s rules and regulations
- i. The Association shall not discontinue service for bill nonpayment under the following circumstances:
- a) On a legal holiday or the day before.
  - b) During the period from December 24 through January 2, inclusive.
  - c) On any day the Association cannot reconnect service,
  - d) If the Member enters into an agreement with the Association for payment of the delinquent billing over a reasonable time and the Member complies with the payment arrangements,
  - e) If the member owes the Association money due to a meter or other billing error and the Member complies with payment arrangements,
  - f) At a previous address for a different class of service,
  - g) Of non-utility service or merchandise,
  - h) If a Member is paying bills on time, even though a former Member with an undisputed delinquent bill for service resides or conducts business at the same address,
  - i) If a utility bill is in dispute and the Member duly pays the Association bill or bill portion that is not in dispute; or
  - j) If the temperature is forecasted by the National Weather Service or other reputable source to be below 32° F at the Dixon Airport or the Yampa Valley Regional Airport in the impending 48 hours, or if conditions are otherwise especially dangerous to health, and the Member is:
    - a) Unable to pay for service in accordance with the Association’s billing requirements and is actively seeking government assistance or has exhausted such assistance; or
    - b) Able to pay for service in installments only.

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**Rules, Regulations or Extension Policy**

**GENERAL RULES AND REGULATIONS**

12. Discontinuation of Service (continued)

j. The Association shall assist elderly and handicapped persons who are unable to pay their utility bills with determining available government assistance.

k. The Association may discontinue service to a Member without advance notice for reasons of safety, health, cooperation with civil authorities, fraudulent use, tampering with or destroying Association service facilities or Member failure to comply with Association curtailment procedures during supply shortage.

l. Upon a Member's or legally authorized person's request, the Association shall make reasonable efforts to terminate the Member's service as requested. Before terminating service the Association shall inform the Member of any additional charges for after-hours service discontinuation. The business hours and after-hours disconnection charge amount is shown on The Schedule of Fees.

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12. Discontinuation of Service (continued)

Reconnection of Discontinued Service:

a. When service has been discontinued for violation of the Association's Rules & Regulations, nonpayment of bills or fraudulent use of service; and the Member desires the service to be reconnected, the Association may require the Member to pay in full all bills due for service rendered up to the date service was discontinued, plus the reconnection charge. The Association may elect to accept a payment arrangement with the Member. Upon satisfaction of reconnection requirements, the Association shall restore service as soon as practicable. If a Member requests reconnection of service on a weekend, holiday or outside of normal business hours of a regular work day; the Association shall inform the Member of any additional charge for after-hours reconnection before the Association performs the reconnection. The Association shall not charge to reconnect service when discontinuation was improper.

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13. Meters and Service Connections

- a. All meters furnished by the Association are property of the Association and only utility-authorized personnel shall install, remove, test, adjust or conduct any repair or maintenance work thereon.
- b. The Association shall install and maintain at its own expense all equipment necessary to regulate and measure the commodity electricity delivered for billing. Upon the Member's request the Association may install and maintain additional metering at the Member's expense. Any non-metered electric utility service shall be governed by tariff or special contract.
- c. Any equipment, devices, or facilities furnished at the expense of the Association or of which the Association bears the expense of maintenance and renewal shall remain the property of the Association and may be removed by it at any time after discontinuance of service and in compliance with the idle service policy.

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13. Meters and Service Connections (continued)

- d. A new account charge shall apply to every new account, except for a name change only on an existing account where no trip is required. Otherwise, service to the Member's property shall be installed by the Association at the Members expense and maintained at the expense of the Association subject to the terms and conditions set forth in the Association's Rules and Regulations and Line Extension policies.
- e. Each rate schedule applies to service supplied to each meter on the premises. Therefore, a separate meter is required for each service. Condominium apartments, or other multiple units buildings may be metered according to the Member's choice in the following ways:
  - (1) Each apartment is individually metered and the applicable residential rate applies. All common facilities such as, laundry rooms, elevators, etc. are metered separate from residential use and the applicable rate applies. All metering for these instances shall be ganged in a single location approved by the Association.
  - (2) The building may have a single meter with a single bill for applicable rate. Billable to building owner or manager or agreed upon by the Association.

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14. Reports to Commission

a. The Association shall make special reports at such time and in such form as the Commission may from time to time require.

15. Preservation and Scanning of Records

a. The books of accounts and other reports prepared by or on behalf of the Association shall be preserved in accordance with best utility practice.

b. Nothing in these rules shall prevent the Association from scanning any records it desires, provided that the scanned items shall be retained for the same period of time as specified for the original documents.

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16. Construction Requirements

- a. The electric plant of the Association shall be constructed, installed, maintained and operated in accordance with accepted good engineering practice in the electric industry to assure, as far as reasonably possible, continuity of service, uniformity in the quality of service furnished and the safety of persons and property.
- b. The Association shall use as the minimum standard of accepted good practice in the applicable edition of the National Electrical Safety Code at the time of construction as prescribed by the Statutes of the State of Colorado or as the same may be amended.

17. Standard Voltage, Frequency & Permissible Variations

- a. The Association’s standard nominal voltages for its secondary voltage distribution systems are:
  - 120 volt, single-phase, two-wire (lighting only);
  - 120/240 volt, single-phase, three-wire,
  - 240 volt or 480 volt, three-phase, three-wire;
  - 120/240 or 240/480 volt, three-phase, four wire delta connected;
  - 120/208 volt, three-phase, four-wire wye connected
  - 277/480 volt, three-phase, four-wire wye connected
- b. Every reasonable effort shall be made by Yampa Valley Electric Association, Inc., to ensure adequate voltages are provided per ANSI standards by utilizing proper voltage regulation equipment and proper system operation to maintain such voltages at all times. Voltages maintained by the Association, at the point of service connection, shall be maintained as follows:
  - (1) For service rendered under a lighting contract or primarily for lighting purposes the voltage shall be within five per cent (5%) plus or minus of the standard adopted.
  - (2) For service rendered under a power contract or primarily for power purposes the voltage variation shall not exceed ten per cent (10%) above or ten per cent (10%) below the

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17. Standard Voltage, Frequency and Permissible Variations (continued)

(3) Greater voltage standard than that specified above may be allowed when service is furnished directly from a transmission line or in a limited or extended area where Members are widely scattered.

c. Variations in voltage, in excess of those specified, caused by motor starting operations, shall not be considered a violation of this rule.

18. Pole Identification

a. The Association shall mark each pole, post or other structure used for supporting electrical conductors with manufacturer's brand, or other approved devices which will indicate the year in which such structures were installed.

19. Pole Inspection

a. Each pole, post, tower or other structure used for the support or attachment of electrical conductors, guys or lamps, shall be inspected by the Association with sufficient frequency to determine the necessity for replacement or repair.

20. Voltage Surveys & Records

The Association shall have for its use portable indicating voltmeters and recording voltmeters suitable for the service voltage furnished. The Association shall make a sufficient number of voltage surveys to indicate the character of service furnished from each center of distribution and to satisfy the Commission of the Association's compliance with voltage requirements. All voltmeter records, which may include historical meter readings, shall be available for inspection by authorized representative of the Commission for a period of at least one year from the date of such inspection.

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21. Meter Testing Facilities & Equipment:

- a. The Association will provide for such testing apparatus and equipment as may be necessary to comply with the Rules of the Commission.
- b. The Association shall make such tests as are prescribed with such frequency and in such manner and at such places as may be approved by the Commission.
- c. The Association will use standard meters generally recognized and approved by the electrical industry.

22. Records of Test & of Meters:

- a. Complete records shall be maintained on each meter owned or used by the Association. Such records shall show the date of purchase, type of meter, capacity, manufacturer's serial number, and date installed, record of the present location, and date and results all tests performed by the Association. This record shall be maintained for the life of the meter.
- b. The Association shall maintain and keep records of the names and addresses of all its Members with an identifying number of the meter or meters used by each of them.
- c. Whenever a meter is tested, either on request or upon complaint, the test record shall include the information necessary for identifying the meter, the reason for making the test, the reading of the meter if removed from service, the result of the test, together with all data taken at the time of the test in sufficiently complete form to permit the convenient checking of the methods employed and the calculations made. Such records shall be retained for the life of the meter.

23. Location of Meters

- a. The meter may be installed on a pole, pedestal or the service structure in compliance with NESC and NEC requirements, as applicable. All meter locations shall be approved by the Association

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23. Location of Meters (continued)

- b. Meters and associated devices shall be installed in a reasonable location accessible for reading, testing, inspection, removal and where such activities will minimize interference and inconvenience to the Member and the Association. Under no circumstances shall any meter be removed or relocated except by authorized Association personnel
- c. The Association will furnish, at the members expense appropriate metering at the point of connection to the Member. The Member shall provide and maintain, without cost to the Association., a suitable location accessible for metering and installation of equipment required to provide service.
- d. The Association has the right to clear its service conductors, connections, and rights-of-way of any interfering tree, shrub or other obstruction or to require the Member to clear and remove the interfering obstruction at the Member's expense

24. Accuracy Requirements for Meters

- a. No meter that has an error in registration of more than plus or minus 2% at either light load or heavy load, shall be placed in service. Demand meters may have an allowable error of not more than 2% of full scale. Whenever on installation, periodic or any other tests, a meter is found to exceed these limits, it shall be adjusted.
- b. Light loads shall be construed to mean approximately 5% to 10% of the nameplate rated capacity of the meter. Heavy loads shall be construed to mean not less than 60% nor more than 100% of the nameplate rated capacity of the meter.
- c. Meters used with instrument transformers or shunts shall be adjusted so that the overall accuracy of the metering installation will meet the requirements of this rule.

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25. Requests for Meter Tests

- a. If a Member requests a test of the accuracy of the Association’s meter used on the Member’s premises, the following provisions shall apply:
  - If the meter has not been tested within twelve (12) months, the Association shall perform the test within a reasonable time without charge to the Member. The Association shall notify the Member of the time when the Association will conduct the test so the Member or the Member’s representative may be present.
  - f the meter has been tested within twelve (12) months; the Association shall notify the Member of the cost to perform the test. The meter accuracy test charge amount is shown on the Schedule of Fees. Upon receipt of payment, the Association shall notify the Member of the time when the Association will conduct the test so the Member of the Member’s representative may be present.
  - The Association shall promptly advise the Member of the test results.
- b . If a meter is found to be in non-compliance with the Association’s approved meter testing program, the Association shall refund the payment the Member advanced for the meter test and shall repair or replace the meter and shall adjust the bill.

26. Rule 26 eliminated.

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**27. Meter Tests**

**a. New Meters-test records**

The Association purchases meters with accuracy certified by the manufacturer in compliance with the most recent American National Standard Institute, Inc. (ANSI) Standard C12.1 Code for Electricity Metering. The test results of the manufacturer are identified by each meter’s individual serial number. These records will be maintained for the life of the meter.

**b. Instrument Transformers**

The Association purchases instrument transformers with accuracy certified by the manufacturer in compliance with the most recent American National Standard Institute, Inc. (ANSI) Standard C12.11, Instrument Transformers of Revenue Metering, and The American National Standard Code for Electricity Metering (ANSI C12.1). Instrument Transformers will be tested for ratio and burden performance at the same interval as the Associated meter. The test results of the manufacturer are identified by each instrument transformer’s individual serial number. These records will be maintained for the life of the meter.

**c. The Association utilizes meter testing equipment that is only used for meter calibration purposes, it is kept in a temperature stable environment inside our facilities, and has an accuracy higher than all items being calibrated. Equipment has a calibration traceable to NIST, and also bears the last calibration date on the front of the test equipment. This equipment shall be recalibrated no less than annually.**

**d. In-Service Meter Performance Testing**

The Association performs an in-service meter test program to ensure the accuracy of meters throughout their service life.

Meters are tested on full load, light load and power factor to a +/- 0.5% accuracy.

Meters that meet acceptable standards of accuracy will remain in service, subject to random sampling and scheduled testing

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28. Periodic Meter Test Schedule

- a. All meters installed to measure electric energy used by Consumers shall be tested periodically at intervals not longer than provided for in the following schedule:

Alternating current watt-hour meters:

- (1) Meters used with instrument transformers: 8 years
(2) Self-contained polyphase meters - 8 Years
(3) Self-contained single-phase meters and three-wire network meters - 10 Years

Var-hour meters:

Same as the schedule for associated watt-hour meters.

29. Rule 30 eliminated.

30. Application for Service

- a. An order for electric service may be given at any office of the Association. The Association will require an applicant to sign an Application for Electric Service which shall constitute a service contract between the applicant and the Association before service is supplied; however, in the event that such application is not signed, the use of electric service constitutes a service contract under which the user receives electric service and agrees to pay the Association therefore in accordance with applicable rate, and these Rules and Regulations. The benefits and obligations of the service contract may not be assigned. A separate contract will be made for each service at each separate location.
b. If an order for electric service requires new line construction, to serve the applicant, the service shall be provided in accordance with the Association's Line Extension Policy. Any contract for line extension service shall continue in force from the date service is made available to the applicant for the term specified in the contract.

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c. Members required to pay for line extensions shall remit the money in advance of construction. If such extension is built without receipt of the funds, the service may be disconnected until such time as the funds are remitted. If the line extension payment is made by a check with is returned for insufficient funds, the service may be disconnected until such time as the proper funds are remitted.

31. Temporary Service:

a. If service to a Member is to be temporary, the service connection and any line construction involved will be as set forth in the Association’s Line Extension Policy.

32. Refusal to Serve New Members or Expand Existing Service

The Association may refuse to provide or expand service to a Member only for the following reasons:

- The Association may decline to serve an applicant or to change materially the service to an existing Member, if, in the best judgement of the Association it does not have adequate facilities to render the service applied for, or if the desired service appears to be unsafe, or is of a character that is likely to adversely affect service to another Member.
- The Association may decline to serve an applicant who is indebted to the Association for service previously rendered or any damages to Utility property from said applicant, until such applicant pays in full the amount due for the service previously rendered, or satisfactory arrangements are made with the Association for payment thereof. In the event the indebtedness for service rendered at a former location is in dispute, the applicant shall be provided service upon complying with the Association’s normal deposit requirements and paying the amount in dispute. Upon settlement of the disputed account, the balance, if any, due the applicant shall be promptly repaid, together with accrued interest at the Commission Authorized Interest Rate. The Association shall not refuse service because of debts of previous tenants. The Association may refuse service due to unpaid Line Extension charges for facilities serving the location.

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**32. Refusal to Serve New Members or Expand Existing Service continued:**

Restricted Access – A Member who is the owner of a real property to which electric service has been provided may request that an active account for service to the subject real property not be transferred to anyone else or, if disconnect in the future, not be established in the name of anyone else, other than the member who is the owner. The following conditions will apply:

- (1) Such a request must be accompanied by proof-of-ownership of the subject real property served and must be in writing and signed and acknowledged by the customer before a Notary Public. The member must have a completed and signed Association Electric Service Request form in the name of the Member on file with the Association for subject real property. The Member may cancel the request upon written notice to the Association.
- (2) Each such request shall also include the following phrase: The Member-Owner signing this request indemnifies and agrees to hold the Association free and harmless from all claims, liabilities, costs, expenses, and fees (including attorneys’ fees) to any other person claiming a right to the active account or electric service to the subject real property and arising from compliance with the request by the Association.”
- (3) The request from the member is automatically deemed to be revoked and no longer binding on the Association if a new Association’s Electric Service Request is subsequently signed by a different member who provides the Association proof-of-ownership by such member of the subject real property served. The Association reserves the right to designate an account a dual ownership in the names of the competing owner claimants, if proof-of-ownership of the subject real property is disputed.

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33. Easements

- a. A contract for electric service, or receipt of service by a applicant, will be construed as an agreement granting to the Association an easement for electric lines, wires, conduits and other equipment of the Association necessary to render the service to the applicant. If requested by the Association, the applicant will execute the Association’s standard Right-of Way Easement granting to the Association at no expense therefore, satisfactory easements for suitable location of the Association’s wires, conduits, pole, transformers, metering equipment, and other appurtenances on or across lands owned or controlled by the applicant’s, and will furnish space and shelter satisfactory to the Association for all necessary apparatus of Association, located on the applicant’s premises. In the event the application shall divide premises by sale in such a manner that one part shall be isolated from streets or alleys where the Association’s electric lines are accessible, the applicant shall grant or reserve an easement for electric service over the part having access to the electric lines, for the benefit of the isolated part.
- b. The applicant is responsible for obtaining necessary easements or right-of-way for a line extension over private property outside of the applicant’s property. As an accommodation to the applicant, the Association will assist the applicant to obtain any necessary private easement or right-of-way for a line extension without cost to the Association

34. Wiring Inspections

- a. The electrical wiring of each applicant requesting service at premises not connected to the Association's distribution system or requesting an increase in service to premises already connected, shall be inspected approved and submitted to the Association by State, County or Local authorities. The Association shall not be responsible, for failure of the applicant to obtain said inspection.
- b. The Association may at its option, cause a similar inspection to be made of any existing Member’s wiring if the Association has reason to believe that dangerous wiring may exist on the Consumer's side of the delivery point. Service may be discontinued under Rule 13 of these Rules and Regulations in the event faulty wiring is discovered which creates a hazard to the occupants of the premises or property of the Member.
- c. If a service has been disconnected for longer than twelve (12) consecutive months, the Association shall require the service to be inspected, approved and submitted to the Association by State, County or local authorities prior to reconnection.

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35. Billing:

- a. Bills for service will be rendered monthly unless otherwise specified in these Rules & Regulations or in the applicable rate schedule. If the Association is unable to read a meter after reasonable effort, the Member will be billed on an estimated usage based on the best available information.
- b. The Association will exercise all reasonable means to assure accurate computation of all bills for electric service. In the event errors in billing occur, the Association shall refund to, or credit the account of the Member, the amount of any overcharge having occurred therefrom and, likewise, shall have the right to collect from the Member the amount of any undercharge, but not to exceed six (6) months.
- c. Upon request, the Association will provide multiple copies of bills, notarized bills, and special billing information in excess of that required by the rules of the Commission.

36. Disputed Bills:

- a. If a Member gives notice at the Association’s office prior to the time that payment is due that the correctness of the bill is disputed, stating reasons therefor, the Association will investigate the complaint. However, such notice disputing correctness of a bill shall not be sufficient reason for withholding payment of the undisputed portion. If the bill is found to be incorrect, the Association will refund the amount of overpayment or credit the amount of overpayment to the next bill rendered.

Failure to Receive Bill:

- 37. a. Bills for electric service shall be considered as received by the Member when mailed to, or left at the location where service is used, or at some other location that has been mutually agreed upon. If the Member fails to receive a bill, the Association, upon request, will issue a duplicate. However, failure to receive a bill in no way exempts the Member from payment of service rendered.

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38. Terms of Payment

- a. All bills for service, including any tax imposed by governmental authority, are due and payable at an office of the Association, or to an authorized agent of the Association, not later than the due date shown on the bill. Unless otherwise specified under these Rules & Regulations or the applicable rate schedule, the due date of a bill shall be 14 days following the billing date. Although bills for service are normally due monthly or as specified in the applicable rate, the Association reserves the right to require payment of bills for service at more or less frequent intervals. In such event, meters will be read and bills rendered at the intervals specified by the Association. Final bills, weekly bills, and special bills and bills for connection and reconnection are due on presentation.
- b. Bills for electric service shall become "delinquent" if not paid by the due date. Electric service may be discontinued after a bill becomes delinquent, following written notice to the Member in accordance with these Rules and Regulations. All accounts may be disconnected if the first month's bill is not paid 14 days following the issuance of the second month's bill
- c. When a Member has been notified that an account is delinquent and subject to disconnect for nonpayment, the Member may pay the past due account with cash, certified funds or a check. If the Member makes payment in lieu of disconnect with a check that is returned for insufficient funds, the Member's meter remains subject to disconnect without further notice.
- d. Checks returned for insufficient funds or any other reason shall be regarded as nonpayment. The charge shown on the Schedule of Fees will be assessed to the Member's account. The bad check will be returned by regular first class mail. Checks returned for insufficient funds will not be deposited a second time. The Association reserves the right to require cash or certified funds for payment whenever two (2) checks or recurring bank drafts have been returned unpaid in any six (6) month period.

39. Collection Charge & Late Fees

- a. If an employee is sent to discontinue service, following written notice, and the Member makes payment at that time, then a collection charge shall apply. (See Schedule of Fees).
- b. Bills are rendered monthly and are due on the date shown on the bill. If payment is not received before the next bill is rendered, a late fee on the undisputed balance will be assessed. (See Schedule of Fees). Late fees apply to all classes of electric service.

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39. Collection Charge & Late Fee continued:

- c. Sales invoices, for sales, damages and reimbursements, and for contractually agreed payments, are due upon receipt. If payment is not received and posted by the succeeding month's invoice, a late fee (penalty interest) of 1.5% per month will be assessed on the unpaid account balance.
- d. Late fees (penalty interest) shall continue to accrue at the rate of 1.5% per month on the unpaid account balance until the entire bill, including such late fees (penalty interest), is paid in full.
- e. If an electric bill or an invoice for sales, damages, reimbursements, or contractually agreed payments, is not paid when due, the account is deemed to be in default and may be sent to a collection agency or attorney for collection. All attorneys' fees and collection fees incurred by the Association in collecting amounts owed on an account or invoice in default shall be reimbursed by the Member or billed party to the Association, shall be added to the outstanding bill or invoice, and shall be included in any judgement in favor of the Association in such collection process.

40. Connect Fee

- a. A charge shall be made for each service connected. (See Schedule of Fees) This charge shall be deemed a service connect charge and shall be non-refundable. Connections made after normal working hours or when the serviceman could not reasonably return to his normal warehouse facilities within working hours will be charged the after-hour rate. (See Schedule of Fees). The Association shall inform the customer of any additional charge per tariff for after-hours expenses prior to the connection

41. Normal Work Hours

- a. Normal work hours of the Association shall be posted in a conspicuous place at the offices of the Association.
- b. Connection, reconnections, routine discontinuance of service and other services solely for the convenience of the Member will be performed by the Association during normal work the Member is responsible for the charges detailed in the Schedule of Fees.

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42. Foreign Electricity

- a. The Association’s rates are based upon exclusive use of its electric service by the Member. No other source of electric energy shall be connected to any installation connected to the Association’s electric distribution systems, except by contract on file with the Association.
- b. Standby generators for emergency use shall:
  - (1) Not be considered a foreign source of power
  - (2) Never be operated parallel with the Association’s system.
- c. Transfer switching devices and systems utilized with standby generators shall:
  - (1) Prevent by design any paralleling of the Member’s standby generator and the Association’s system,
  - (2) Be tested to appropriate standards and listed by a nationally recognized testing laboratory.

43. Continuity of Service

- a. The Association shall use reasonable diligence to provide a constant and uninterrupted supply of electric power and energy, but if such supply shall fail or be interrupted or become defective through act of God, or the public enemy, or by accident, strikes, labor troubles or by action of elements or inability to secure right-of-way, or other permits needed, or any cause beyond reasonable control of the Association, the Association shall not be liable therefor.

a.

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43. Continuity of Service continued:

b. For the purposes of making repairs to or changes in the Association’s plant, generating equipment, transmission or distribution system, or other property, the Association may without incurring any liability, suspend service for such period as may be required. The Association will not inconvenience the Member unnecessarily and whenever possible shall make a reasonable effort to notify its Members two (2) business days prior to a scheduled service interruption.

c. Interruptions of service, however, will not relieve the Member from any charges for service actually supplied, nor relieve the Member of payment of minimum charges of the applicable rate or contract.

44. Discontinuance of Service at the Member’s Request:

a. A Member wishing to discontinue service should give at least three (3) workdays’ notice to the Association to that effect, unless otherwise specified in the rate or contract applicable, in order to allow time for final meter reading and discontinuation of service. If such notice is not received by the Association, the Member will be liable for service until final reading of the meter. Notice to discontinue service will not relieve the Member from any minimum or guaranteed payment under any contract or applicable rate.

b. A service that has been discontinued shall be subject to the Association’s Idle Service Policy.

45. Measurement of Service:

a. Each class of electric service supplied will be metered and billed separately. All service to a Member under one applicable rate will be measured by a single meter.

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46. Resale of Electric Energy

- a. The Member shall not extend his electrical facilities outside his premises for service to other Members or premises and shall not resell any of the energy received by him from the Association to any other person or persons on the Member's premises or for use on any other premises.
- b. Electric Vehicle (EV) Charging is exempt from this rule but may be subject to an EV rate as described in the Associations tariffs.

47. Access for the Association's Employees

- a. The Member shall provide access to his premises at all reasonable times for authorized employees of the Association for any proper purpose incidental to the supplying of electric service. The Member may be required to pay the reasonable expenses of the Association for meter reading, connects and disconnects in the event such access is not provided.
- b. No delivery point or meter will be located beyond the point where reasonable access is provided.

48. Diversion of Electric Energy

- a. The existence of electric energy consuming devices installed ahead of the meter or any tampering or interfering with wires, devices, or equipment connected to the Association distribution system, or the damage to, alternation or obstruction of any meter including the breaking of meter seals, without prior approval and knowledge of the Association, which will permit or make possible the use of the electric energy without its proper registration on the Association's meter shall constitute evidence of diversion of electric energy by the Member in whose name service is being rendered, or by the person benefiting from the use of such diverted energy. In the event an Association check meter registers more electric energy usage in the same interval of time than does the meter installed at the Member's premises after such meter shall have been tested and found to be registering within the limits of accuracy prescribed by the Association's Meter Testing Program shall constitute evidence of diversion of electric energy by the Member in whose name service is being rendered, or by the person benefiting from the use of such diverted energy.

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48. Diversion of Electric Energy continued:

b. In such instances, the Association shall in any reasonable manner, compute the amount of diverted electric energy and implement the meter tampering fee described in the Schedule of Fees. Where the Association is unable to make such count, the computation will be based on any other available information or estimated. Such computation will be made for the period beginning with the date on which the Member began using electric energy in the location where the diversion occurred, unless evidence proves that the diversion commenced at a later date and ending with the date on which the diversion ceased. Bills for electric energy diverted, based upon the aforesaid, computation under the applicable rate effective during the period of diversion, plus the cost of investigating and confirming such diversion and disconnecting service, plus a fee imposed upon the diversion shall be due and payable upon presentation.

c. If service has been discontinued for diversion of electric energy, the Association shall not render service to the Member or to any other person for the Member's use at the same or any other location until:
•The Member has paid all bills as set forth in this Rule; and
•The Member has paid to the Association the installation cost of, or has had installed, at the Member's expense, such entrance and service equipment as is necessary to prevent further diversion of electric energy.

d. The foregoing rules pertaining to diversion of electric energy are not in any way intended to affect or modify any action or prosecution under the criminal statutes of the State of Colorado.

49. Member's Installation

a. Before purchasing equipment or beginning construction of a proposed installation, the Member shall be expected to confer with the Association to determine if the type of service, capacity, and voltage desired by the Member is available; to determine if extension, of, or additions to, the Association's facilities will be required; and to secure definite location of the delivery point. Before any additions to, or alterations of, existing installations are made by the Member which will materially affect the amount of service required, or which may require change in the type of service or the delivery point, the Association must be notified, in advance thereof as to the proposed additions or alterations, in order that the Association may first determine if the service is available and, if so, that the necessary changes in the Association's facilities may be arranged for and completed.

b. The Association will make recommendations for protection of the Member's equipment against low voltage, phase reversal, and single-phase operation on three-phase loads upon request by the Member and such recommendations shall guide the installation of protective equipment by the Member.

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49. Member's Installation (continued)

- c. All wiring and electrical equipment on the Member's side of the delivery point will be furnished, installed and maintained at all times by the Member in conformity with good electrical practice, the National Electrical Code, the National Electrical Safety Code, the requirements of any governmental authority having jurisdiction and in accordance with the Association's Rules & Regulations.
- d. Except as otherwise provided in these Rules & Regulations, any overhead or underground distribution lines required beyond the delivery point shall be installed, owned, operated and maintained by the Member.

50. Space for Transformer & Other Facilities:

- a. The Member shall furnish and maintain indoor, outdoor, overhead or underground space and facilities for the installation of the Association's transformers and other equipment in those cases where installation is requested by the Member.

51. Special Apparatus of Member:

- a. The Member will confer with the Association before any special apparatus or any apparatus requiring extremely close voltage regulation is connected. In the event that any equipment is connected to the Association's lines, the operation of which impairs service to other Members, the Association reserves the right to require correction of the condition by the Member. The Association may refuse or discontinue service to such equipment until such condition is corrected by the Member.
- b. In certain circumstances the use of equipment having fluctuating or intermittent load characteristics, or having an abnormal effect on voltage or frequency, may necessitate the furnishing of service to such equipment through variable frequency drives, or harmonic filters, or isolated transformers and separate service loops, or installing transformer and/or line capacity in excess of that normally required by non-fluctuating or non-intermittent equipment, in order to protect the quality of service to the Member or to other Members. This equipment shall meet all the requirements set forth in IEEE Standard 519, IEEE Recommended Practice and Requirements for Harmonic Control in Electric Power Systems at the installations point of delivery.
- c. The Association reserves the right to charge the Member the full cost of facilities to provide any special service required by such equipment and/or to prevent any impairment in service to the Member or to the other Members. Where the Member is billed under a measured demand, the Association may determine the billing demand on a shorter interval than specified in the rate schedule, or may make other suitable adjustment, irrespective of any provision relative to billing demand determination contained in such rate.

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52. Maintenance of Member's Facilities:

a. All electric wiring, conduits, cables and apparatus, including necessary protective equipment essential to utilization of service on the Member's side of delivery point, shall be furnished, installed and maintained at the Member's expense, except as specifically provided by a contract for service.

b. The Association may require the Member to pay for service interruption calls, made by employees of the Association, to correct faulty electric facilities located on the Member's side of the delivery point.

c. If, for special reasons, the Member requires or elects to use voltages other than the standard secondary and primary voltages of the Association's established distribution system, the special transformers will be installed, operated, and maintained by and at the expense of the Member.

53. Alteration or Relocation of Facilities:

a. Request for alteration or relocation of the Association's facilities for road moves, house moving, joint use, etc. shall be made as far in advance as possible to enable the Association to properly schedule the requested alteration or relocation. In any case, a minimum of thirty (30) days' notice shall be given.

b. The Member shall reimburse the Association for any cost associated with relocation or alteration of facilities made at the request of the Member. Except in case of emergency, meters and other equipment of the Association will be removed or relocated only by the Association. The Association shall, at its option, require a payment in advance sufficient in the amount to pay for all estimated costs of the alteration or relocation, including but not limited to easement acquisition. If due to an emergency, the Member removes a meter or other facilities of the Association, said Member will be required to immediately notify the Association.

54. Transformers:

a. Transformers will be installed and maintained by the Association. The Association will not be required to install in excess of one KVA of transformer capacity for each horsepower of the Member's normal requirements. If the Member's power requirements prove to be substantially more or less than the capacity of the installed transformer, the Association may make such reduction or increase in installed transformer capacity as it deems advisable. The Member will be responsible for the costs associated with making such change(s).

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55. Power Factor

a. The Association’s rates, except those containing a power factor clause, contemplate Member’s use of service at an average power factor at the point where service is metered of not less than 90% lagging. Services with power factor less than 90% lagging may be required to install corrective equipment at the discretion of the Association and at the cost of the member.

b. Billing charges for members with a power factor clause shall be billed based upon the associated rate.

56. Attachments to Association’s Poles:

a. No posters, banners, placards, radio or TV antennae, or any other objects will be attached to the poles of the Association without an approved Joint-use Agreement in place with the association or with specified language in a Franchise Agreement. The Association will not install, or permit installation of, the Member’s distribution wires or equipment on the Association’s primary voltage poles.

57. Primary Service

If service is furnished at high voltage such that all utilization is accomplished through substations or transformer installations owned by the Member, then the appropriate primary service rate schedule shall apply.

58. Delivery Point

a. On any overhead services the delivery point shall be at the attachment to the supporting structure where the wires of the Association are connected to the service entrance conductors of the Member.

b. All Members shall furnish the structure for the attachment and support of the Association’s overhead service conductors except where, in the opinion of the Association, a meter pole is required and in such cases the pole will be furnished by the Association.

c. Underground Residential (single family unit and duplex units)- Where underground service conductors are to be installed by the Association, the delivery point shall be at the load terminals of the meter.

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58. Delivery Point continued:

d. Underground Non-Residential (all other services)- Where underground service conductors are to be installed by the member, the delivery point shall be the secondary terminals of the transformer or secondary pedestal.

e. All Members shall furnish the service entrance equipment which includes except a standard meter socket or enclosure, which shall be approved by the Association.

59. Special Taxes:

a. The Association reserves the right to pass on to the Member his or her portion of any additional taxes which may be assessed against the Association by any governmental authority on the basis of meters, Members, or the price of, or revenue from the sale of electric energy, or the service sold, or occupation taxes levied by any governmental authority.

60. Liability:

a. All lines, wires, apparatus, instruments, meters, transformers, and materials supplied by the Association at its expense or under its standard policies will be and will remain the property of the Association. The Association's property shall not be worked upon or interfered with by the Member or other unauthorized persons.

b. The Member shall be responsible for any damage to, or loss of, the Association's property caused by or rising out of the acts, omissions or negligence of the Member, or the misuse or unauthorized use of the Association's property by the Member. The cost of making good such loss and/or repairing such damage shall be paid by the Member. The Member shall be held responsible for injury to the Association's employees if caused by the Member's acts, omissions, or negligence.

c. The Member shall be responsible for any injury to persons or damage to property occasioned or caused by the acts, omissions or negligence of the Member or any of his agents, employees, or licensees, in installing, maintaining, operating, or using any of the Member's lines, wires, equipment, machinery, or apparatus, and for injury and damage caused by defects in the same.

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60. Liability (continued):

- d. The Association shall not be held liable for injury to persons or damage to property caused by its lines or equipment when contacted or interfered with by guy wires, ropes, aerial wires, attachments, trees, structures, or other objects not the property of the Association which cross over, through, or are in close proximity to the Association’s lines and equipment. The Association should be given adequate notice before trees overhanging or in close proximity to the Association’s lines or equipment are trimmed or removed, or when stacks, guys, radio aerials, wires, ropes, drain pipes, structures, or other objects are installed or removed near the Association’s lines or equipment, but the Association assumes no liability whosoever because of such notice.
- e. The Association shall not be held liable for injury to persons or damage to property caused by its underground lines or equipment when contacted or interfered with by pipe lines, communication lines, power lines, posts, poles, foundations, trees and shrubbery, explosives, trenching or boring equipment, or other objects not the property of the Association which cross over, under, through, or are in close proximity to the Association’s underground lines and equipment. The Association should be given adequate notice before any excavation, drilling, blasting or driving of objects is undertaken or commences in close proximity to the Association’s underground lines or equipment but the Association assumes no liability whatsoever because of such notice.
- f. The Association shall not be liable for injury to persons, damage to property, monetary loss, or loss of business caused by accidents, acts of God, fires, floods, strikes, wars, authority or orders of government, or any other causes and contingencies beyond the Association’s control.

61. Budget Billing Plan:

- a. Members served under Residential Service Rate Codes may elect to pay monthly bills for service on a Budget Billing Plan subject to the terms and conditions set forth herein. The Budget Billing Plan may be selected by an eligible Member during any month of each calendar year by application.

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61. Budget Billing Plan (continued):

- b. Any Member electing and qualifying for the Budget Billing Plan shall pay monthly an amount equal to a minimum of 1/12 of the total of his most recent twelve months' bills, adjusted to reflect any rate increases which may have become effective during said twelve-month period, or an estimate provided by the Association. Said monthly payment shall be made for the following eleven successive months with the final or twelfth month's payment being a settlement amount equal to the difference between the total payments made during the prior eleven months and the actual billings for the twelve-month period. If the settlement amount is a credit balance, the credit will be applied to future billings. If the settlement amount is a balance owed by the Member, the total balance will be due and payable on the due date indicated on the bill for the settlement month.
- c. To be eligible to participate in the Budget Billing Plan, a Member shall have met the following requirements:
  - (1) The Member shall have a minimum of twelve months' previous history with the Association except for new construction service and have a satisfactory credit rating as defined in these rules.
  - (2) The Member shall owe no amounts to the Association for service except the current electric bill.
- d. Normal collection procedures shall be applicable if a Member fails to pay the Budget Billing Plan amount in any month when due. If the Member becomes delinquent on the Budget Billing Plan and has a debit balance on his account based on actual usage, the Member shall be required to pay the balance due in full and will be eliminated from the program. If the Member becomes delinquent on the Budget Billing Plan and has a credit balance on his account, this credit balance shall be applied against the amount due and any excess balance due shall become due at that time. The Member shall be required to pay the balance due in full and will be eliminated from the program.
- e. If service to a Member on the Budget Billing Plan is discontinued, the Member shall be removed from the plan and the entire outstanding amount of the account shall be due and payable.

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61. Budget Billing Plan (continued):

- f. The monthly Budget Billing amount may be adjusted, at the option of the Association, for any increase or decrease in the Association's rates. Said monthly budget billing amount may also be adjusted at the option of the Association if the Member's use of electricity increases or decreases substantially.
- g. The Member may elect to terminate the Budget Billing Plan at any time by notifying the Association in writing and by paying in full the entire outstanding amount of the account.
- h. The Budget Billing Plan will be adjusted each year by taking into consideration the following:
  - (1) Rate increases or decreases put into effect during the year;
  - (2) Credit or debit balances at adjustment time;
  - (3) Increased or decreased usage;
- i. The Budget Billing Plan will automatically continue from year to year unless terminated by either party.

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62. Governmental Mandated Underground Line Extensions and Line Relocations:

When a city, town or county within the Association’s service territory by ordinance mandates that proposed or existing overhead electric facilities be constructed underground, or that proposed or existing electric facilities be relocated from the Association’s designed route, all of the following criteria are applicable:

- a. The extension regulation will be effective if the applicable cost differential between the overhead and the underground extension or between the relocated line route and the Association’s most economically designed route as described below is five (5) percent or greater than the cost of the overhead extension or the Association’s most economically designed route.
b. For proposed construction, the cost differential between the overhead and underground extension or between the relocated line and the Association's most economically designed route will be paid for through a monthly surcharge applicable to all Members with service locations within the jurisdictional boundaries of the city, town or county mandating underground construction or relocation of the line, except for subdivisions or cities specifically exempted in the ordinance. For proposed construction, cost estimates, based upon the actual necessary cost of constructing and installing the facilities, will be prepared by the Association's Engineering Department for constructing both overhead and underground facilities or for alternate line routes. The difference between the two estimates will be the basis for the differential applicable to the surcharge. The actual differential amount will be equal to the total installed cost of the facility minus the estimated cost of the Association's designed route.
c. When an existing satisfactory overhead facility is ordered to be placed underground or relocated to another location, the entire cost of the underground construction or relocation project will be paid for through a monthly surcharge applicable to all Members with service locations within the jurisdictional boundaries of the city or county mandating underground construction or relocation of the line, except for subdivision or cities specifically exempted in the ordinance. When an existing facility is rebuilt underground or on an alternate route, the entire as-built cost of the conversion or relocation plus the cost to retire the existing facility, less salvage, will be applicable to the surcharge.

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62. Governmental Mandated Underground Line Extensions and Line Relocations (continued):

- d. The surcharge would be applicable to all system facilities including main and secondary distribution feeders and transmission lines.
- e. Installation costs will include all related components and engineering safeguards to ensure that the underground system operates and performs equivalent to an overhead operating system. The necessary apparatus to ensure maximum protection and integrity to the underground cable and components will be provided.
- f. The surcharge will be based on the investment as defined in paragraphs b and c above times an annual fixed cost percentage, including operations and maintenance, administrative and general, depreciation, taxes and interest, divided by the number of Members within a jurisdiction. The surcharge for the residential and commercial Member will be the same for all classes of service.
- g. Surcharge billing will start thirty (30) days after completion of construction. On long-term projects involving multiple phases, each phase will be calculated and billed upon its completion. Each phase being converted or relocated must constitute a reasonable area and shall be subject to the approval of the Association. Since the Association will have incurred expenses prior to commencing billing the surcharge, any monies collected as a result of new Members being added to the jurisdictional area during the year will be used by the Association to offset these prebilled expenses.
- h. The surcharge will be for the life of the facilities and will be cumulative. Cumulative surcharges shall include surcharges for multiple project phases; city, county and/or town projects; and all subsequent projects.
- i. The surcharge(s) will be reviewed annually to adjust for changes in jurisdictional population and will be applicable to all existing and new Members within the jurisdiction.
- j. The Association will notify Members affected by a proposed surcharge of any scheduled city, town or commission meeting(s) at which the proposed ordinance will be discussed. Notification will consist of local newspaper notices, newsletter articles, bill stuffers or any other applicable media.
- k. If anything herein conflicts with the Extension Regulations contained in the Rates, Rules & Regulations of the Association, the said Extension Regulations shall prevail and be in full force and effect and shall include, but not be limited to, relocations and conversions within a city, town or county subsequent to the date of this Extension Regulation.
- l. This specific Rule/Regulation, Number 65, and any amendments thereto, shall be recorded with the Clerk and Recorder of the County in which the ordinance is applicable.

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**Rules, Regulations or Extension Policy**

**SMALL GENERAL SERVICE**

These Rules and Regulations apply to all residential service supplied under the Association's Small General Service Rate Codes.

Definition

Small General Service is the furnishing of electric energy for the exclusive use of the individual Member for domestic uses.

Rules and Regulations

1. Small General Service will be supplied as 60 cycle, single-phase, alternating current electric energy at nominally 120 volt, 2 wire, 120/208 volt, 3 wire or 120/240 volt, 3 wire service. The Association reserves the right to maintain different nominal voltages in areas where the type of distribution makes another nominal voltage advisable.
2. Three- wire service is required where more than two circuits are supplied to the meter and for motor, heating and/or range load, or where required by the applicable wiring code. Where three- wire service is supplied, the load must be balanced as nearly as practicable between the two sides.
3. Single-phase motors up to ten (10) horsepower are permitted under this schedule. Motors having a rated capacity in excess of ten (10) horsepower shall be served single or three-phase under the applicable rate schedule at the option of the Association.
4. The use of single-phase transformer-type welders, single-phase x-ray machines, and other apparatus having similar operating characteristics is permitted where adequate distribution and transformer capacities are available, provided that the total load of such equipment does not exceed ten (10) KVA, and provided further that the maximum input to any item of such equipment at 220 volts does not exceed 37.5 amperes or at 110 volts does not exceed 75 amperes. Services to motor generators or synchronous-type welders will be served at the option of the Association under the applicable rate schedule.

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**SMALL GENERAL SERVICE**

Rules and Regulations (continued)

- 5. Except as otherwise provided herein, service supplied under these schedules shall be separately metered to each home or individual living unit. Service to buildings adjacent to the residence including garages, barns, farm shops, poultry buildings and other minor buildings for use of the residents may also be served through one meter.
- 6. Electric space heating and electric water heating may be provided under these schedules. No single space element shall have a rated capacity greater than 5 kilowatts.
- 7. Small General Service is not applicable for commercial enterprises. In those cases where a Member's residence is also used as a commercial enterprise, the entire load will be served under the rate applicable to the largest portion of the total connected load.
- 8. Small General Service is also subject to the additional Rules and Regulations, in any, set forth hereinafter for the applicable rate.

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**Rules, Regulations or Extension Policy**

**MEDIUM GENERAL SERVICE**

These Rules and Regulations apply to all services supplied under the Association's Medium General Rate Code.

Definition

Medium General Service is the furnishing of electric energy for the exclusive use of a Residential or Commercial Member for lighting, water heating, cooking, space heating, refrigeration, electric motors, welders and power tools.

Except as otherwise provided herein, any establishment engaged in the operation of a business and any public building shall be considered a commercial enterprise.

Rules and Regulations

1. Medium General Service will be supplied as 60 cycle, 120 volts, single-phase, two-wire; 120/240 volt, single phase, three-wire, 240 volt or 480 volt, three-phase, three-wire; 120/240 or 240/480 volt, three-phase, four-wire delta connected; 120/208 volt, three-phase, four-wire wye connected and 277/480 volt, three-phase, four-wire wye connected. The Association reserves the right to specify the phase and voltage at which service will be supplied and to maintain different nominal voltages in areas where the type of distribution makes another voltage advisable.
2. The Member shall be required to balance the load as nearly as practicable between the side or phases when served under these schedules.
3. Single-phase motors up to ten (10) horsepower are permitted under these schedules. Motors having a rated capacity in excess of ten (10) horsepower shall be served three-phase.

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**Rules, Regulations or Extension Policy**

**MEDIUM GENERAL SERVICE**

Rules and Regulations (continued)

- 4. The use of single-phase transformer-type welders, single-phase x-ray machines, and other apparatus having similar operating characteristics is permitted where adequate distribution and transformer capacities are available, provided that the total load of such equipment does not exceed ten (10) KVA, and provided further that the maximum input to any item of such equipment at 220 volts does not exceed 37.5 amperes or at 110 volts does not exceed 75 amperes.
- 5. Service may be supplied through one meter under this schedule to an individual living unit and a commercial establishment when both are on an integral parcel of land owned and controlled by the same Member. Service to the individual living unit may be metered separately if requested by the Member under the Association's applicable rate schedule.
- 6. Service to schools, churches, community buildings and other non-profit organizations shall be classed as commercial service, or large power service as applicable.

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**Rules, Regulations or Extension Policy**

**IRRIGATION SERVICE**

These Rules and Regulations apply to all Irrigation Service supplied under the Association's Irrigation Rate Code.

Definition

Irrigation Service is the furnishing of electric energy for the exclusive use of the Member for agricultural pump irrigation, stock watering, fire protection service, and other general farm applications requiring the use of electric driven motors for the purpose of securing large quantities of water of water.

Rules and Regulations

1. Irrigation Service shall be supplied as 60 cycle, alternating current electric energy at single-phase, 120/240 volt; three-phase 240/480 volt, three wire ; or four wire, 240 volt or 480 volt delta connected or 277/480 or 120/208 volt, four wire wye connected. The Association reserves the right to specify the phase and the voltage at which service will be supplied, and to maintain and supply different nominal voltages in areas where the circumstances make another voltage advisable.
2. Single-phase motors up to ten (10) horsepower are permitted under the irrigation service rates. Motors in excess of ten (10) horsepower shall be served three-phase only. The Association shall reserve the right to impose restrictions limiting the instantaneous starting current drawn from the distribution lines by irrigation motors, as may be deemed necessary and reasonable, and shall meet the requirements of the Associations Rules and Regulations.
3. The Member shall maintain at the Association’s point of delivery a power factor above 90% or shall be assessed a power-factor adjustment charge. In the event a low voltage condition due to lagging power factor exists in a degree sufficient to impair the Association’s service, the Member will install suitable capacitors or other equipment necessary to raise the overall power factor at the point of delivery to a satisfactory value. Where such power factor correction equipment is used the Member will install and maintain a relay, switch, or other regulating equipment for the purpose of disconnecting or controlling the power factor correction equipment in order to prevent excessive voltage variation on the Association’s lines when the equipment is not in use.
4. Incidental lighting supplied under this schedule will be limited to accessory lighting for immediate area illumination or other similar situations, and in no event will the total load in incidental lighting exceed two per cent (2%) of the total connected load.

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May 24, 2022

Advice Letter No. 66

Signature of Issuing Officer

Issue Date Ma y 24 , 202 2

Decision or

Authority No. \_\_\_\_\_

General Manager

Effective Date August 1, 2022

**Rules, Regulations or Extension Policy**

**IRRIGATION SERVICE**

Rules and Regulations (continued)

- 4. All contracts for service hereunder shall be made with the Owner of the land on which the irrigation pump is located. Contracts shall not be made with a renter unless such Consumer pays in advance and keeps deposited with the Association an amount equal to the total estimated electric bill for the contract period.
- 5. The horsepower charge, and any other amounts then due shall be paid by the Member before service hereunder is made available for the current irrigation season. Any new Member will be required to pay the horsepower charge and consumer charge for the forthcoming irrigation season before service is supplied initially hereunder during the winter season.
- 6. Electric service to irrigation pumps may be discontinued on or about November 15th of each year unless the Member notifies the Association in writing, prior to October 30th of the current year, that service is required for winter season use.
- 7. The Association will disconnect the irrigation service once annually during periods of non-use and reconnect said service the following irrigation season without charge. The standard "connect charge" set forth in the Schedule of Fees will apply for each additional connection of disconnection required by the Member.
- 8. If "permanent service" is provided hereunder, the annual minimum charge set forth in the rate schedule shall be billed to the Member even if service is not connected and used in a given year.

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Advice Letter No. 66 Issue Date May 24, 2022

Signature of Issuing Officer

Decision or Authority No. \_\_\_\_\_ General Manager \_\_\_\_\_ Effective Date August 1, 2022

Title

**Rules, Regulations or Extension Policy**

**LARGE GENERAL SERVICE**

These Rules and Regulations apply to all service supplied under the Association's Large General Service Rate Code.

Definition

Large General Service is the furnishing of electric energy for the exclusive use of Members having a connected load of 50 KVA or more, for motors, appliances, and electric apparatus for water heating, cooking, space heating, and all other uses for business, residential, commercial, industrial and agricultural purposes.

Rules and Regulations

1. Large General Service will be supplied as 60 cycle, single phase or three phase, alternating current electric energy at single phase, 120/240 volt three-wire 120/240 volt delta connected; four wire, 120/208 volt wye connected; or four wire 240/480 volt delta connected; or 277/480 volt, three phase, four wire wye connected. The Association reserves the right to provide service at primary voltages or to specify the voltage at which secondary service will be supplied and to maintain different nominal voltages if deemed necessary.
2. The Member will connect his equipment so the load in any one phase at the point of delivery will not exceed the load in any other phase by more than fifteen percent (15%).
3. The Association shall reserve the right to impose restriction, limiting the initial instantaneous starting current drawn from the distribution lines by motors , or other types of electrical apparatus as may be deemed necessary and reasonable and shall meet the requirements of these Rules and Regulations.

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Advice Letter No. 66 Issue Date May 24, 2022

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Decision or Authority No. \_\_\_\_\_ General Manager \_\_\_\_\_ Effective Date August 1, 2022

Title

**Rules, Regulations or Extension Policy**

**LARGE GENERAL SERVICE**

Rules and Regulations (continued)

- 4. The Member shall maintain at the Association's point of delivery a power factor above the level defined on the tariff sheet or shall be assessed a power factor penalty change . In the event a low voltage condition due to lagging power factor exists in a degree sufficient to impair the Association's service, the Member will install suitable capacitor or other equipment necessary to raise the overall power factor at the point of delivery to a satisfactory value. Where such power factor correction equipment is used, the Member will install and maintain a relay, switch, or other regulating equipment for purpose of disconnecting or controlling the power factor correction equipment in order to prevent excessive voltage variation on the Association's lines when the equipment is not in use.
  
- 5. In those cases where service is furnished hereunder at the Association's established primary Distribution voltage, the delivery point shall be the point of attachment of the Association's primary distribution line to the Members facilities. All electric facilities and other equipment (except metering equipment) on the load side of the delivery point shall be owned and maintained by the Member.

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Decision or

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General Manager

Effective Date August 1, 2022

**Title**

Rules, Regulations or Extension Policy

OUTDOOR AREA LIGHTING SERVICE

These Rules and Regulations apply to all Outdoor Area Lighting Services supplied under the Association's Outdoor Area Lighting Rate Code.

Definition

Outdoor Area Lighting Service is the furnishing of electric energy and the operation and ordinary maintenance of lighting equipment used by the Member for the purpose of lighting private property.

Rules and Regulations

1. Outdoor Area Lighting Service will be supplied as 60 cycle, single-phase, alternating current at nominally 120 volt or 240 volt service. The Association reserves the right to maintain different nominal voltages in areas where the type of distribution makes another voltage advisable.
2. The Association will furnish and install non-ornamental lighting units consisting of a luminaire, mast arm and automatic control equipment.
3. The Member must sign a contract for five (5) years of service.
4. The Association shall install, operate and maintain, for charges set forth on Outdoor Area Lighting Rate Code, a lighting unit connected so the energy used does not go through the meter.
5. All equipment will remain the property of the Association.
6. The Association will be responsible for all re-lamping and will replace lamps within 72 hours after notification. Broken lamps and fixtures shall be replaced at the expense of the Member. Such replacements shall be charged to the Member at a cost separate as a separate item on a monthly bill for service. If the Association no longer supplies or supports the fixture type currently in use at the location then the Association will replace the fixture with a comparable type in use, however, the Member will be required to switch to the new rate for that fixture. If the member does not want to continue service at the new rate the fixture will be removed however if the contract for service is still in force the Member will be responsible for all costs associated with contract termination.
7. The installation shall be made only on poles owned by the Association.
8. Where underground service is required, the Member shall pay the established costs for such service as non-refundable contribution-in-aid of construction.

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Decision or Authority No. R80-844 General Manager Effective Date August 1, 2022

Title

Rules, Regulations or Extension Policy

STREET LIGHTING SERVICE

These Rules and Regulations apply to all Street Lighting Service supplied under the Association's Street Lighting Rate Code.

Definition

Street Lighting Service is the furnishing of electric energy and the operation and ordinary maintenance of street lighting equipment used in providing street lighting service in incorporated municipalities or other localities requiring such service.

Rules and Regulations

1. Street Lighting Service will be supplied as 60 cycle, alternating current at the voltage and phase of the Association's established overhead or underground secondary distribution system for such service.
2. Street lighting equipment, including lamps, fixtures, control devices and the necessary street lighting circuits will be furnished by the Association.
  - . Lamp replacements will be made by the Association except that broken lamps and fixtures shall be replaced at the expense of the municipality or locality. Such replacements shall be charged to the municipalities or localities at the cost as a separate item on the monthly bill for service. If the Association no longer supplies or supports the fixture type currently in use at the location then the Association will replace the fixture with a comparable type in use, however, the municipality or locality will be required to switch to the new rate for that fixture.
3. When underground service is required, the municipality or locality shall pay the established costs for such service as a non-refundable contribution-in-aid of construction.

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Signature of Issuing Officer

Decision or Authority No. General Manager

Effective Date August 1, 2022

Title

**Rules, Regulations or Extension Policy**

**QUALIFYING FACILITIES AND CUSTOMER GENERATORS**

These Rules and Regulations apply to all Qualifying Facilities and Customer Generators interconnected with Yampa Valley Electric Association, Inc. facilities.

1. All Qualifying Facilities and Customer Generators shall comply with the interconnection rules and requirements and insurance requirements as set forth in the Rules of the Colorado Public Utility Commission.
2. Customer Generators shall be as defined in Colorado Revised Statutes 40-95-301 and shall receive "net metering" as defined in this section.
3. Net Metering shall be defined as allowing:
  - a. the utility meter to net the energy delivered and received from the Member, and
  - b. YVEA to provide credit at the defined rate for net received energy from the Member.
4. Severe electrical hazards to YVEA employees and the public can occur due to the possibility of load-islanding and unintentional self-commutating interactions between Qualifying Facility inverters and YVEA system loads and capacitances. The shut-down of a line-commutated inverter does not provide the disconnecting means required by the NEC. Additional sensing and disconnecting provisions satisfying the NEC and acceptable to YVEA will be required. Any such sensing and disconnecting provisions shall be tested to the appropriate standards and listed by a nationally recognized testing laboratory. In addition, a manually operable main disconnect switch shall be provided on the load side of the meter. This main disconnect switch shall disconnect all conductors connecting YVEA and any and all consumer loads and sources of energy. This main disconnect shall be accessible to YVEA at all times and shall include provisions for YVEA to padlock the switch in the open position.

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Advice Letter No. 66 Issue Date Ma y 24 , 202 2

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Decision or Authority No. \_\_\_\_\_ General Manager \_\_\_\_\_ Effective Date August1, 2022

**Title**



Rules, Regulations or Extension Policy

LARGE GENERAL SERVICE DEMAND

These Rules & Regulations apply to all service supplied under the Association’s Large General Service Demand Rate Code.

Definition:

Large General Service Demand is the furnishing of electric energy for the exclusive use of Members having a connected load of one-hundred and fifty (150) KVA or more, for motors, appliances, and electric apparatus for water heating, cooking, space heating, and all other uses for residential, commercial, industrial and agricultural purposes.

Rules & Regulations:

- 1. Large General Service Demand will be supplied as 60 cycle, single-phase or three-phase, alternating current electric energy at single-phase, 120/240 volt, three-wire 120/240 volt delta connected; four-wire, 120/208 volt wye connected; or four-wire, 240/480 volt delta connected; or 277/480 volt, three-phase four-wire wye connected. The Association reserves the right to provide service at primary voltages or to specify the voltage at which secondary service will be supplied and to maintain different nominal voltages if deemed necessary.
- 2. The Member will connect his equipment so the load in any one phase at the point of delivery will not exceed the load in any other phase by more than fifteen percent (15%).
- 3. The Association shall reserve the right to impose restrictions limiting the initial instantaneous initial instantaneous starting current drawn from the distribution lines by motors or other types of electrical apparatus as may be deemed necessary and reasonable and shall meet the requirements of these Rules and Regulations.
- 4. The Member shall maintain at the Association’s point of delivery a power factor above the level defined on the tariff sheet or shall be assessed a power factor penalty charge. In the event a low voltage condition due to lagging power factor exists in a degree sufficient to impair the Association’s service, the Member will install suitable capacitors or other equipment necessary to raise the overall power factor at the point of delivery to a satisfactory value. Where such power factor correction equipment is used the Member will install and maintain a relay, switch, or other regulating equipment for the purpose of disconnecting or controlling the power factor correction equipment in order to prevent excessive voltage variation on the Association’s lines when the equipment is not in use.

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Advice Letter No. 66 Issue Date May 24, 20-22

Signature of Issuing Officer

Decision or Authority No. General Manager Effective Date August 1, 2022

Title

**Rules, Regulations or Extension Policy**

**ELECTRIC VEHICLE CHARGING STATIONS**

These Rules & Regulations apply to all service supplied under the Association's Electric Vehicle Charger Rate Code.

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**Title**

**Rules, Regulations or Extension Policy**

**LINE EXTENSION POLICY**

The following Line Extension Policy of the Association is available in all territories served by the Association.

1. Terms and Conditions: Depending on availability and capacity, the Association’s distribution system shall be extended to supply new members or expanded to increase capacity for existing members. Any extension or expansion must comply with the Association’s Electric Service Requirements Manual and shall require a written application, agreement and possibly right-of-way easements and payment prior to work commencing.

The member must pay the following costs to the Association:

Basic Cost

- Cost Reductions

+ Exceptional Costs

+ Share of Previous Extension

=Extension Cost

- a. Basic cost is the cost of the primary distribution system, transformer and secondary facilities required to serve the member. The meters and single meter bases used by the Association for billing purposes are provided at no cost to the member. The calculation of the estimated basic cost is based upon the most recent previous work order costs for similar construction.
- b. Cost Reduction is a decrease of the basic cost if the Association uses lower-cost construction methods or allows the member to do some of the work. Cost reductions relating to member provided work or materials must be authorized by and pre-arranged with the Association prior to construction.
- c. Exceptional Cost is the cost of unusual construction, including without limitation any of the following:
  - i. Trenching costs in excess of dirt trench
  - ii. Boring under roads or paved areas
  - iii. Pavement or curb removal and replacement
  - iv. Restoration of property in excess of reseeding or the replacement of sod and general cleanup
  - v. Landscaping

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**Title**

LINE EXTENSION POLICY

- c. Exceptional Cost is the cost of unusual construction, including without limitation any of the following: (continued)
  - vi. Tree or brush removal
  - vii. Right-of-way easements
  - viii. Permits
  - ix. Construction work on energized lines
  - x. Facilities longer, deeper, or larger than deemed appropriate by the Association
  - xi. Other unusual construction
  - xii. Environmental cost
  - xiii. Conversion from overhead to underground lines
  - xiv. Lifetime maintenance cost
  
- 2. Shared Cost: When there is more than one member the payment shall be divided as described under Share of Previous Extension below. Payment of the amount shall be included in the agreement between the Association and the member and shall not entitle the member to the usage of any electricity or other services in return. Payment must be made prior to commencement of construction. Regardless of any payments made by the member, ownership of the line extension shall remain with the Association.
  - a. Share of Previous Extension applies only to primary distribution less than five (5) years old. If part of a previous line extension is used to serve a new member, the new member must pay a prorated portion of the previous extension cost, based on the portion of the extension to be used to serve the new member. The amount paid by the new member shall be refunded to existing member(s) in relation to their share of the primary distribution.

EXAMPLE: First member pays \$5,000 for 1,000 feet of primary underground circuit; second member takes service within five years using 600 feet of the original extension; both members share the first 600 feet equally ( $\$5,000.00 / 1000 \text{ ft} = \$5.00 \text{ per ft} \times 600 \text{ ft} = \$3,000 / 2 \text{ members} = \$1,500 \text{ per member}$ ); second member's payment of \$1,500 shall be refunded to the first member to reduce his investment in the 600 feet to \$1,500. His investment in the remaining 400 feet remains at \$2,000.

EXCEPTION: If the refund to an existing member is less than \$100 each, the new member shall not be required to pay that share and the existing member shall not receive a refund. The agreement shall continue in force from the date service is made available by the Association for a period of five (5) years.

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Title

**Rules, Regulations or Extension Policy**

**LINE EXTENSION POLICY**

- b. Upon the request of the member, additional services and meters may be installed by the Association to serve secondary at the same location.
- c. When a base distribution system is provided for a land development project, the developer shall be required to pay the total estimated cost prior to beginning construction. There shall be no refund of this payment to the developer when service is installed to the individual meter(s).
- 3. Temporary Service: Furnishing of temporary service is contingent upon the availability of sufficient capacity at the point of delivery. Monthly billing shall be in accordance with the terms of the applicable schedule. The minimum billing period is one month.
- 4. Engineering Non-Refundable Fee: Members requesting design of a line extension/new service may be charged a non-refundable engineering fee for each line extension/new service request. See the Schedule of Fees.
- 5. Advance Payment: Where it is necessary for the Association to extend lines, install transformers, increase capacity of any part of its system, or do other work, the member shall pay in advance the estimated cost. Credit for any salvage value of recovered material shall be subtracted from the project cost.
- 6. The Association reserves the right to deal independently on the following situation on their own merits and without reference to the provisions of this policy:
  - (1) Rates for service to existing Members would be adversely affected.
  - (2) Association's investment would not be sufficiently protected.
  - (3) Association does not have adequate facilities available for service requested.
  - (4) Resale or wholesale Members are involved.

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Title

Rules, Regulations or Extension Policy

IDLE SERVICE POLICY

This Idle Service Policy applies to services in all areas served by the Association. The Association incurs fixed costs to provide access to its electrical system. These costs are incurred whether or not electricity is used by the member. In many cases, safety concerns are also a factor. In order that all Association members pay their share of these costs an Idle Service Policy and fee have been established.

- 1. Definition: A service shall be considered "Idle" if it has not been energized or billed for a period of 12 consecutive months or longer. Service may include primary and/or secondary electrical facilities.
2. Process:
a. Members who have been determined to have an Idle Service will be contacted via certified mail and given two options:
• Pay the applicable Idle Service fee in order to keep the electrical infrastructure in place.
• Have the service removed at the Cooperative's convenience and expense.
b. If no communication from member is received within 60 days of notification efforts, the cooperative shall begin billing the member the applicable Idle Service Access fee.
c. If no payment is received within 90 days of the due date, the service shall be considered abandoned and will be retired at the Cooperative's convenience and expense.
d. Once retired, any future request for service must follow the current line extension policy and all applicable rules and regulations.
3. Reactivation: For the safety of our members and employees, members requesting activation of an idle service will be required to obtain approval from the local authority or State Electrical Inspector prior to re-energizing the service.

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Decision or Authority No. General Manager Effective Date August 1, 2022

Title

Name of Utility

1st Revised

Sheet No. 88

Cancel Original

Sheet No. 88

**Rules, Regulations or Extension Policy**

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